

LITCHBOROUGH PARISH COUNCIL

Minutes 14th November 2017

390 Councillors present: T Sykes, D Aked-Walker, S Brunning, I Lowery, S Rickaby

391 Apologies: G Lugar-Mawson

392 Members of public present: None

393 Members of public can raise any issue with prior notice to Clerk: None

394 Declarations Of Interest

D Aked-Waker Grants, I Lowery Grants, both non pecuniary

395 Minutes of the meeting held on 12th September confirmed and signed.

396 Casual Vacancy notice: On notice board from 15th Nov. SNC notified.

Completion of Audit of 2016/2017 accounts

397 The completion of audit was noted with no issues raised.

399 Summary of Section 106 funds and New Homes Bonus

Further information required. Defibrillator contract and invoice process to be reviewed with community trust. D Aked-Walker to contact.

Street light review to be undertaken I Lowery to arrange.

Statements to be presented at January Meeting.

400 Discuss youth work options

A positive discussion about starting youth group.

It was decided to apply for funding from the New Homes Bonus for a sum not exceeding £3k pa for a period of 3 years, to be reviewed annually. I Lowery to make initial enquires at SNC. If response is positive Parish Clerk to liaise with Youth Organisation to arrange a meeting in the New Year

401 Setting of the budget for 2018/2019

The current year to date figures and year end forecast were reviewed.

A draft budget was also discussed. It was decided that the budget will be set at the January meeting.

402 Setting the precept for 2018/2019

The precept will be set at the January meeting when the budget is confirmed.

403 Initial allocation of funds to village organisations

The following bids were discussed and approved in principle subject to final setting of the budget and precept. The process of applying for grants will be reviewed within the next year.

- Litchborough Second Monday Club £150
- Litchborough Village Hall Playing Field Committee £850
- St Martins Fabric Trust £900
- Newsletter £250
- Litchborough Garden Club £200
- Litchborough Playgroup £200

404 Bank reconciliation as at 1st November 2017:

Figures unavailable at time of meeting. Deferred to January Parish Clerk to contact NatWest bank.

405 Payments approved:

Chq No	Amount	Incl VAT of	Payee Details
000853	£452.57	£10.83 e.on	Electricity for Jul, Aug, Sept
000854	£900 £0.00		St Martin's Fabric Trust Grant towards churchyard
000855	£780.00	£0.00	LVHPFC Grant towards mowing
000856	£250.00	£0.00	PCC Grant towards newsletter
000857	£200.00	£0.00	Litchborough Garden Club Grant towards speaker costs
000858	£150.00	£0.00	2 nd Monday Club Grant Speaker Costs
000859	£300.00	£0.00	Village Hall Grant Playgroup
000860	£700.26	£0.00	L Lavender Salary and expenses Aug -Nov
000861	£12.00 £2.00		AH Contracts Emptying dog-waste Sept and Oct
000862	£120.00	£0.00	BDO Audit of Annual Return
000863	£40.57 £6.76	e.on	streetlights
000864	£72.00 £0.00		SLCC Membership
000865	£73.60 £0.00		SLCC Local Administration Book
000866	£28.48 £0.00		S Aked-Walker Newsletter expenses
000867	£25.00 £0.00		GC Hobbs Notice board maintenance

406 Receipts

Figures unavailable at time of meeting. Deferred to January Parish Clerk to contact NatWest bank.

PLANNING

407 Applications:

Application No	Details	Applicant
S/2017/2583/PA	Determination as to whether prior approval is required (under Class Q of Part 3 of the above Order) for the change of use of two agricultural buildings to three dwellinghouses	Rose Farm Maidford Road Litchborough NN12 8JH

<http://snc.planning-register.co.uk/plandisp.aspx?recno=98457&cuuid=F2D5E2FF-0D40-4EDD-8E8E-EBB021DFFFFF>

This application is noted and the Parish Council request that SNC keeping them advised as to the next steps and whether planning approval is required.

408 Other matters for report only

To discuss issues arising too late for the agenda. No decisions can be taken. None

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409 Receive and action where necessary on **CORRESPONDENCE – Previous clerk GW has items for archive I Lowery to contact and arrange transfer to county archives. Letter from MP regarding village coffee mornings S Brunning to contact village organisations.**

410 Next Parish Council agenda

Items identified above including Councillor vacancy, Budget setting, Precept, Reconciliations, Website, Youth provision, defibrillator invoice/contract. Transparency fund.

411 To note date and time of the **future meetings -**
Administration meeting tba in New Year re website and IT

Full Council Meeting Tuesday 9th January 2018, 7:30pm

Signed

Date