

LITCHBOROUGH PARISH COUNCIL

Councillors are summoned and members of the public and press are invited to the **Meeting of the Parish Council** to be held on **TUESDAY 12th September 2017 at 7.30pm** in the Village Hall, Northampton Road, Litchborough, to transact the following business:

376 Councillors present

377 Apologies

378 Members of public present

379 **OPEN MEETING:**

Members of public can raise any issue with prior notice to Clerk

380 To receive any **Declarations Of Interest** on agenda items

ONGOING ISSUES

381 To report progress on, and to decide on any appropriate action on the following items:

- Update on defibrillator
- Additional bin(s) for dog waste
- Replacement of streetlights
- Co-option of councillor

NEW BUSINESS

- 382
- Confirm appointment of Lynn Lavender as Clerk to Litchborough Parish Council
 - Consider membership of SLCC
 - Agree appointment of payroll provider
 - Consider application to Transparency Fund (TF) for IT equipment and website
 - Consider the future administration of the website
 - Agree attendance at NCALC AGM
 - Agree Clerks work plan for first 6 Months

FINANCE

383 To Approve payment schedule (to be presented at the meeting for inclusion in the minutes)

384 To agree banking arrangements and update mandates

PLANNING

385 To agree delegation arrangements for responding to planning applications

Other matters for report only

386 To discuss issues arising too late for the agenda. No decisions can be taken.

387 To receive and action where necessary the following **CORRESPONDENCE –**

388 To receive **any items for the next Parish Council agenda**

389 To note date and time of the **next meeting** -

Tuesday 14th November 2017, 7:30pm

Signed



Date 6th September 2017

Ms Lynn Lavender Clerk to Litchborough Parish Council

email: litchboroughclerk@gmail.com