

LITCHBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting at Office of Cllr Sykes as Village Hall unavailable.

TUESDAY 14th September 2021

1. **Councillors present - T Sykes, I Lowery, G Drinkwater, J Robinson, S Brunning V Hartley - Clerk**
2. **Apologies : D Aked-Walker, G Lugar Mawson**
3. **Members of the public present - 3**
4. **Public Forum** : Members of the public can raise any issue with prior notice to the Clerk - none
5. **Declarations of Interest** – Cllr Brunning declared an interest in consultation re planning application WNS/2021/1263/FUL Baptist Church Towcester Road Litchborough NN12 8JA (item 20)
6. **Minutes**: The minutes of the meetings held on 13th July 2021 were confirmed and signed by the Chairman.
7. **Ongoing Issues**: To report progress on, and to decide on any appropriate action on the following items:
8. **Defibrillator** – Clerk has responded to Schools and Community Liaison Coordinator for South Northants Community responders who volunteer on behalf of East Midlands Ambulance Service, responding to 999 calls from the public, regarding training sessions. **Clerk** to circulate list of possible dates for sessions and then respond.
9. **Website** - Cllr Brunning reported that the website is updated regularly and is currently all up to date.
10. **Footpaths and ROW** - Cllrs Brunning and Drinkwater reported that there were no issues with the footpaths.
11. **Snow and Tree Warden** – to receive update (Cllr Robinson) – nothing to report
12. **Youth Club** – it was agreed that the invoice below would be approved and paid and that the Clerk should contact the organiser and enquire about the numbers attending.
13. **Parliamentary debate on HS2 13th September (Case Ref: AL26867)** – Andrea Leadsom had recommended that it was forwarded to the Council. Teresa Cox who was present agreed to join the HS2 Liaison Group and update residents.
14. **Bank Reconciliation**

Nat West Balance at bf 29.7.21	£18616.84
Less O/S cheques (see below)	£942.00
Balance cf at 14.9.21	£17674.84
Cambridge Building Soc savings A/C	£1011.40
Total	<u>£18286.24</u>

15. **Councillors signed letter requesting transfer of £7000 to Cambridge Building Society – The Chairman signed and Clerk will obtain second signature from Cllr Ake- Walker.**

16. **The following accounts were agreed:**

Payee	Net	VAT	Total £	Chq No
1PCS –hosting of domain name & email July	20.00	4.00	24.00	DD

Signed-----

Date-----

1PCS –hosting of domain name & email Aug	20.00	4.00	24.00	DD
CYPN – Youth Sessions – 8.6 and 13.7	333.34	66.66	400.00	999
SLCC – Shared membership with Brafield & Gayton PCs			24.00	1000
West Northants Council – Election Admin			90.00	1001
V Hartley – Salary for Aug and Sept			380.00	1002

17. Council to note Clerk has received VAT Return payment of £428.78

18. Council to note PKF Littlejohn have confirmed receipt and logged the notification of exempt status for the year ended 31 March 2021 submitted by the Clerk. There is no review to be performed, no auditor certificate and report, or any other closure documentation, will be issued by PKF Littlejohn for this reporting year.

19. - Planning Applications and updates – Planning Register at 31st August 2021 – Applications for consultation:

<u>Application Number</u>	<u>Location</u>	<u>Proposal</u>	<u>Received</u> <input type="checkbox"/>	<u>Status</u>
<u>WNS/2021/1332/COND</u>	Radmore Farm Northampton Road Litchborough NN12 8HR	Condition 5 [Fire Strategy] Application for approval of details submitted pursuant to condition 5 of planning permission S/2021/0058/MAF [Change of use of agricultural land to provide 2nr pod units for visitor accommodation and associated car parking.]	24/08/2021	4 - Consultations Despatched (1-10)
<u>WNS/2021/1263/FUL</u>	Baptist Church Towcester Road Litchborough NN12 8JA	Conversion and change of use of a former Baptist Chapel including the demolition of a modern boundary wall to provide one three-bedroom dwelling house	12/08/2021	4 - Consultations Despatched (1-10)
<u>WNS/2021/1253/FUL</u>	28 Farthingstone Road Litchborough NN12 8JE	Proposed two storey part single storey extension to the rear	10/08/2021	4 - Consultations Despatched (1-10)
<u>WNS/2021/1148/FUL</u>	Land North Of Banbury Road, Litchborough, Northamptonshire	Proposed rural workers dwelling and domestic garage with proposed new livestock shed.	04/08/2021	4 - Consultations Despatched (1-10)

There were no objections to Applications WNS/2021/1332/COND, WNS/2021/1253/FUL, or WNS/2021/1148/FUL.

WNS/2021/1263/FUL – the Baptist Church was discussed at length. Comments below were circulated tonight by Clerk to be ready for submission by the extended deadline of the end of tomorrow.

The Parish Council has no objections to the change of use to a residential dwelling within the confines of the existing building.

However, in its current form the Council objects to this application but it would welcome reviewing and providing comments on further plans if they address the following:

Signed-----

Date-----

- i. Concern that the plan shows parking for 2 cars which is not considered to be feasible, access onto the Chapel Close would be extremely tight and the Parish Council does not believe that the chapel has vehicular access onto Chapel Close.
- ii. Concern that the amenities of the 2 adjoining neighbours would be overlooked by the creation of the first floor.
- iii. The Parish Council requests some detail for the landscaping of the garden area.
- iv. The poor quality of the plans and proposals e.g.
 - 1. The red boundary line is not correct around the area of the outside WC/Store
 - 2. There is no direct access from the kitchen to the main part of the house - this does not seem practical.

20. Storm drains in Towcester Road – update from Helen Howard, NCC – Gullies should have been cleaned in August. It was felt that the clearing of the gullies only improved the immediate area below the drain and not the pipes leading to them. After discussion it was agreed that the Clerk write again to Helen Howard and ask for the name of the WNC Contractor who would carry out the work of clearing the drains. Council will then obtain quotes from that contractor for clearing the drains

21. **Other matters for report only:** none

22. **To receive and action where necessary the following CORRESPONDENCE**
Various updates circulated.

- Parliamentary debate on HS2 13th September (circulated)
- Teresa Cox who was in attendance is happy to become the representative and attend the meetings.
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23. **To receive any items for the next Parish Council agenda**

24. **Date next Full Council meeting, Tuesday 9th November 2021, 7.00pm**

Clerk to check hall availability for meeting and defibrillator training session.

Signed-----

Date-----