

**LITCHBOROUGH PARISH COUNCIL**

**Minutes of Parish Council Meeting using the Zoom Application**

**TUESDAY 12<sup>th</sup> January 2021**

**878 Councillors present : T Sykes, D Aked-Walker, G Lugar-Mawson, I Lowery, G Drinkwater, S Brunning, J Robinson**

**879 Apologies : none**

**880 Members of the public present - 1**

**881 Public Forum :** Members of the public can raise any issue with prior notice to the Clerk - none

**882 Declarations of Interest** – J Robinson and D Aked-Walker – item 899, Churchyard maintenance

**883 Minutes:** to confirm the minutes of the meeting held on 10<sup>th</sup> November 2020 and sign the same – **Agreed and signed**

**884 Ongoing Issues:** To report progress on, and to decide on any appropriate action on the following items:

**885 Defibrillator** – to receive update (Cllr Aked -Walker). **Machine was used on 31<sup>st</sup> December. It did not action a shock but that was correct in the circumstances. Paramedics were called but sadly the individual passed away. Batteries have been replaced.**

**886 Website** - to receive update (Cllr Brunning) – **Up and running, would welcome feedback but aware that many village groups are closed at present. The Council agreed could lend the PC Zoom facility to village organisations so that meetings could be facilitated. This will be advertised in the newsletter.**

**887 Footpaths and ROW** - to receive update (Cllrs Brunning and Drinkwater) – **access is good, no issues.**

**888 Snow and Tree Warden** – to receive update ( Cllr Robinson) – **nothing to report**

**889 Youth Club** – to receive update (Cllr Aked-Walker)

**Gemma Johnston-Smith the Youth Club organiser was in attendance.**

**The organisers offered to run a free Zoom Session in January and provide the Council with a view on what can be done and how to measure its effectiveness. The Council agreed to advertise the sessions in the Parish Newsletter and Cllr Walker agreed to continue to liaise with the Youth Club organisers.**

**890 Playing Field funding** (Cllr Aked-Walker) - Parish Council has agreed in principle to fund playing field from S106 funds. Hopefully when fetes can resume funds can be raised to help funding again.

**891 Village signs:** quotation agreed at last meeting – payment agreed below

**892 Gigaclear** Broadband Project status (Cllr Lugar-Mawson) – will circulate draft letter of complaint with a possibility of free connections being made available for the church and village hall.

Signed-----

Date-----

**893 Council to consider appointment of a Police Liaison Representative** to act as a single point of contact with Northamptonshire Police - it was agreed that this would be the Clerk.

**894 Bank Reconciliation:** - agreed

<b>Balance at bf 30.12.20</b>	<b>£17202.84</b>
<b>Less O/S cheques</b>	<b>£(886.00)</b>
<b>Balance cf at 12.1.21</b>	<b>£16316.84</b>
<b>Cambridge Buidling Soc savings A/C</b>	<b>£1011.40</b>
<b>Total</b>	<b><u>£17328.24</u></b>

**895 To receive and confirm budget and set precept for 2021/22.** The budget previously circulated was agreed subject to the budget for the Playing Field being changed to £2000. It was agreed not to increase the Precept for 2021/22 and for it to remain the same as it was in 2020/21 at £10000.

**896 The following payments were agreed except for Chq 986:**

Chq No	Amount	VAT	Payee	Details
SO	24.00	4.00	1PCS	Web site fee for November 2020
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984	40.00		Gayton PC	12th Edition of Local Council Administration (1/3 of cost with Gayton and Brafield PCs)
985	50.00		Xmas tree	Agreed by email
<b>986</b>	<b>400.00</b>		<b>CYPN</b>	<b>Youth Club not agreed, Cllr Aked-Walker to review. All other payments agreed.</b>
987	396.00	66.00	Amber Screen and Display	Removal & renovation of 3 signs

**897 – Parish Council to consider appointment of Barbara Osborne as Payroll Officer** for the Council at a cost of £160 per annum (to increase to £165 in April 2021) – this was agreed.

#### **898 Planning Applications and updates**

For response to SNC:

- Application No. S/2020/2123/LBC – Groom House, Kiln Lane – as distributed, no objection returned – PC had no objections
- Application No. S/2020/1581/MAF Proposal Proposed new field access Amendment details. New plans altering the red line and description change Location Orchard House 31 Banbury Road Litchborough NN12 8JF - the Council agreed it wanted the Highways Department to look into this application with regard to potential traffic congestion issues.

Signed-----

Date-----

## Planning Register

Application Number	Location	Proposal	Received	Status
S/2020/1668/TCA	Dower End House 7 Towcester Road Litchborough NN12 8JA	Ash (T1) - Fell - outgrown its space in the garden. Concern over possible damage to property and neighbours property - some branches already starting to die and fall.	01/10/2020	4 - Consultations Despatched (1-10)
S/2020/1581/MAF	Orchard House 31 Banbury Road Litchborough NN12 8JF	Proposed alterations to existing access, new gates and fence.	08/09/2020	4 - Consultations Despatched (1-10)
S/2020/1480/TCA	Wrightons Cottage 20 Towcester Road Litchborough NN12 8JA	Reduce the canopy from approx 12M in diameter to approx 6M	04/09/2020	10 - No Objections
S/2020/1381/TCA	The Old School Northampton Road Litchborough NN12 8JB	Eastern border - Laurel reduce height to 8ft, Phetina (red robin) reduce to 8ft, Arbutus Unedo reduce to 8ft, Cherry Tree reduce to 12ft, Hazel Tree (Filbert) reduce to 8ft, Elaeagnus (limelight) reduce to 8ft. Southern border - 2 Elaeagnus, 4 laurels, 1 Osmanthus and 1 Exochorda macrantha reduce height to 6ft.	18/08/2020	10 - No Objections
S/2020/1374/COND	Radmore Farmhouse Radmore Farm Northampton Road Litchborough NN12 8HR	Condition 7 [Land Contamination: Intrusive Investigation] Application for approval of details submitted pursuant to Condition 7 of planning permission S/2017/2706/FUL [Conversion of barn into 3no holiday lets]	04/08/2020	10 - Approved
S/2020/1299/COND	Land South Of 40 Banbury Road Litchborough	Condition 15 [Archaeology Report] Application for approval of details submitted pursuant to condition 15 of planning permission S/2020/0529/FUL [Erection of a single dwelling with new dropped kerb]	27/07/2020	4 - Consultations Despatched (1-10)
S/2020/0679/FUL	Church Hill Farm Farthingstone Road Litchborough NN12 8JE	Permanent agricultural workers dwelling.	28/04/2020	4 - Consultations Despatched (1-10)
S/2019/2527/FUL	Spring Farm Northampton Road Litchborough NN12 8JB	Removal of Condition 9 (named occupier) of S/2016/1040/FUL for (Demolition of existing dilapidated buildings and replacing with new. Change of use from agricultural to B1/B8). (Retrospective)).	30/12/2019	10 - Application Withdrawn

### 899 Council to consider contribution towards Churchyard maintenance. (Parish Council has got Powers to do this)

– the Council did not approve offering to take over responsibility for the maintenance of the Churchyard. It was agreed that this issue could be addressed later in the year. The Church can approach the Parish Council on this issue if it wishes.

Signed-----

Date-----

**900 Ian Lowery to report on storm drains in Towcester Road** – the drains are blocked with leaf debris all along the road and it causes in particular access problems adjacent to no.6. Some of the run off is from neighbouring fields. It was agreed that the **Clerk** circulate draft correspondence to Helen Howard at NCC Highways and that this would be copied to Andrea Leadsom MP and the 2 new leaders of the Council.

**901 Other matters for report only:** none

**902 To receive and action where necessary the following CORRESPONDENCE**  
**Various updates as circulated:**

- Police contact request
- Neighbourhood Watch subscription reminder

**903 To receive any items for the next Parish Council agenda - none**

**904 Date next Full Council meeting - 9th March 2021, 7.00pm**

**DRAFT**

Signed-----

Date-----