

# LITCHBOROUGH PARISH COUNCIL

Clerk Mrs Viv Hartley, [litchboroughclerk@gmail.com](mailto:litchboroughclerk@gmail.com)

Councillors are summoned and members of the public and press are invited to the meeting of the Parish Council to be held on Tuesday 14<sup>th</sup> September 2021 at 7.00pm. This meeting will be held in the Litchborough Village Hall.

1. **Councillors present**
2. **Apologies**
3. **Members of the public present**
4. **Public Forum** : Members of the public can raise any issue with prior notice to the Clerk
5. **Declarations of Interest** – to receive any on agenda items
6. **Minutes**: to confirm the minutes of the meetings held on 13<sup>th</sup> July 2021 and sign the same.
7. **Ongoing Issues**: To report progress on, and to decide on any appropriate action on the following items:
8. **Defibrillator** – to receive update (Cllr Aked -Walker). Clerk has responded to Schools and Community Liaison Coordinator for South Northants Community responders who volunteer on behalf of East Midlands Ambulance Service, responding to 999 calls from the public regarding training sessions. Presently waiting to hear back.
9. **Website** - to receive update (Cllr Brunning)
10. **Footpaths and ROW** - to receive update (Cllrs Bruning and Drinkwater)
11. **Snow and Tree Warden** – to receive update ( Cllr Robinson)
12. **Youth Club** – to receive update (Cllr Aked-Walker)
13. **Parliamentary debate on HS2 13th September (Case Ref: AL26867)**
14. **Bank Reconciliation**

Nat West Balance at bf 29.7.21	£18616.84
Less O/S cheques (see below)	£942.00
Balance cf at 14.9.21	£17674.84
Cambridge Building Soc savings A/C	£1011.40
<b>Total</b>	<b><u>£18686.24</u></b>

15. **Councillors to sign letter requesting transfer of £7000 to Cambridge Building Society**

16. **To approve payment of following accounts:**

Payee	Net	VAT	Total £	Chq No
1PCS –hosting of domain name & email July	20.00	4.00	24.00	DD
1PCS –hosting of domain name & email Aug	20.00	4.00	24.00	DD
CYPN – Youth Sessions – 8.6 and 13.7	333.34	66.66	400.00	999
SLCC – Shared membership with Brafield & Gayton PCs			24.00	1000
West Northants Council – Election Admin			90.00	1001
V Hartley – Salary for Aug and Sept			380.00	1002

17. Council to note Clerk has received VAT Return payment of £428.78

18. Council to note PKF Littlejohn have confirmed receipt and logged the notification of exempt status for the year ended 31 March 2021 submitted by the Clerk. There is no review to be performed, no auditor certificate and report, or any other closure documentation, will be issued by PKF Littlejohn for this reporting year.

19. - Planning Applications and updates – Planning Register at 31<sup>st</sup> August 2021 – Applications for consultation:

<u>Application Number</u>	<u>Location</u>	<u>Proposal</u>	<u>Received</u> <input type="checkbox"/>	<u>Status</u>
<u>WNS/2021/1332/COND</u>	Radmore Farm Northampton Road Litchborough NN12 8HR	Condition 5 [Fire Strategy] Application for approval of details submitted pursuant to condition 5 of planning permission S/2021/0058/MAF [Change of use of agricultural land to provide 2nr pod units for visitor accommodation and associated car parking.]	24/08/2021	4 - Consultations Despatched (1- 10)
<u>WNS/2021/1263/FUL</u>	Baptist Church Towcester Road Litchborough NN12 8JA	Conversion and change of use of a former Baptist Chapel including the demolition of a modern boundary wall to provide one three-bedroom dwelling house	12/08/2021	4 - Consultations Despatched (1- 10)
<u>WNS/2021/1253/FUL</u>	28 Farthingstone Road Litchborough NN12 8JE	Proposed two storey part single storey extension to the rear	10/08/2021	4 - Consultations Despatched (1- 10)
<u>WNS/2021/1148/FUL</u>	Land North Of Banbury Road, Litchborough, Northamptonshire	Proposed rural workers dwelling and domestic garage with proposed new livestock shed.	04/08/2021	4 - Consultations Despatched (1- 10)

20. **Storm drains in Towcester Road** – update from Helen Howard, NCC – Gullies should have been cleaned in August..

21. **Other matters for report only:** To discuss issues arising too late for the agenda. No decisions can be taken.

22. **To receive and action where necessary the following CORRESPONDENCE**  
**Various updates circulated.**

- Parliamentary debate on HS2 13th September (circulated)

23. **To receive any items for the next Parish Council agenda**

24. **Date next Full Council meeting 9<sup>th</sup> November 2021, 7.00pm**

Signed—*V M Hartley*-----

Date-----31.8.21-----

Email : [litchboroughclerk@gmail.com](mailto:litchboroughclerk@gmail.com)