

LITCHBOROUGH PARISH COUNCIL

Clerk Mrs Viv Hartley, litchboroughclerk@gmail.com

Councillors are summoned and members of the public and press are invited to the meeting of the Parish Council to be held on Tuesday 13th July 2021 at 7.00pm. This meeting will be held in the office of The Rosary 12 Banbury Road Litchborough NN12 8JF as the Village Hall is unavailable.

1. **Councillors present**
2. **Apologies**
3. **Members of the public present**
4. **Public Forum** : Members of the public can raise any issue with prior notice to the Clerk
5. **Declarations of Interest** – to receive any on agenda items
6. **Minutes**: to confirm the minutes of the meetings held on 24th May 2021 and sign the same.
7. **Ongoing Issues**: To report progress on, and to decide on any appropriate action on the following items:
8. **Defibrillator** – to receive update (Cllr Aked -Walker)
9. **Website** - to receive update (Cllr Brunning)
10. **Footpaths and ROW** - to receive update (Cllrs Bruning and Drinkwater)
11. **Snow and Tree Warden** – to receive update (Cllr Robinson)
12. **Youth Club** – to receive update (Cllr Aked-Walker)
13. **Council to consider the lighting of the Queen’s Platinum Jubilee Beacons on 2nd June 2022.**
14. **Appointment to St Martin’s Church Fabric Trust** – Council to agree to appoint Cllr Gareth Lugar-Mawson as a trustee of Saint Martin's Church Fabric Trust.'

15. Bank Reconciliation

Nat West Balance at bf 24.5.21	£14903.86
Less O/S cheques (see below)	£513.00
Balance cf at 6.7.21	£14390.86
Cambridge Building Soc savings A/C	£1011.40
Total	<u>£15402.26</u>

16. To approve payment of following accounts:

Payee	Net	VAT	Total £	Chq No
1PCS –hosting of domain name & email May	20.00	4.00	24.00	DD
1PCS –hosting of domain name & email June	20.00	4.00	24.00	DD
Barbara Osborne – pay roll			40.00	994
SNAST			25.00	995
CYPN	333.34	66.66	400.00	996

- 17. – External Audit – Clerk has returned ‘Certificate of Exemption to PKF Littlejohn – external auditors
- 18. Clerk has completed VAT Return – awaiting payment of £428.78

19. - Planning Applications and updates - none

- 20. **Storm drains in Towcester Road** – update further to correspondence from Helen Howard, NCC who had stated on 16.2.21 that the Area Maintenance Team have raised a 28 day works order for Drainline, NCC drainage contractors, to clean and test the gullies, plus the mainline on the whole length of Towcester Road, Litchborough. Clerk has written again for response.

Also Clerk had reported issue to Fix my Street – **Ref 2536414**. Still no updates on site.

- 21. **Other matters for report only:** To discuss issues arising too late for the agenda. No decisions can be taken.
- 22. **To receive and action where necessary the following CORRESPONDENCE**
Various updates circulated.
- 23. **To receive any items for the next Parish Council agenda**
- 24. - **Date next Full Council meeting th September 2021, 7.00pm**

Signed—*V M Hartley*----- Date-----6.7.21-----

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