

LITCHBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting using the Zoom Application**TUESDAY 9th March 2021**

908 Councillors present - T Sykes, D Aked-Walker, G Lugar-Mawson, I Lowery, G Drinkwater, S Brunning, J Robinson

909 Apologies - none

910 Members of the public present - none

911 Public Forum : *Members of the public can raise any issue with prior notice to the Clerk*
- none

912 Declarations of Interest – to receive any on agenda items -

Cllr Robinson – Item 929 – Planning Application S/2021/0273/FUL

Cllr Brunning – Item 929 – Planning Application S/2021/0269/TCA

913 Minutes: the minutes of the meetings held on 12th January 2021 and 23rd February were amended and signed.

914 Ongoing Issues: *To report progress on, and to decide on any appropriate action on the following items:*

915 Defibrillator – update from Cllr Aked -Walker – all operating correctly. **Clerk** to check records as to the length of the lease.

916 Website - update from Cllr Brunning – nothing to report. Request from Cllr Aked-Walker to look into a facility for donations to organisations.

917 Footpaths and ROW - update Cllrs Brunning and Drinkwater – to be walked soon.

918 Snow and Tree Warden – update Cllr Robinson – it has snowed – no action required.

919 Youth Club – update Cllr Aked-Walker – confirmation received that SNC Grant has been extended to March 2022. Gemma Johnstone-Smith will recommence face to face sessions when allowed. Additional funding may be available for re-engagement session. A virtual meeting will take place on 18.3.21. **Clerk** to check the amount left from the grant.

920 Playing Field funding - *Parish Council has agreed in principle to fund playing field from S106 funds. Council to address the detail on management and maintenance of the play equipment, arrangements for insurance, mowing etc.*

Cllr Aked – Walker reported that an annual inspection of the equipment costing £150 is soon to be carried out. A team of 12 conduct fortnightly visual inspections. It was agreed that once the finances are known a detailed proposal can be presented to the Parish Council. A plan for the take over by the PC needs to be in place by November in readiness for the budget and precept setting by the Parish Council. In the meantime the bills on the Playing Field will continue to be met by the Management Committee.

921 Land Registration – Cllr Sykes had completed HM Lane Registry survey for the Village Green/War Memorial.

Signed-----

Date-----

922 Gigaclear Broadband Project status (Cllr Lugar-Mawson) – Clerk had written to Gigaclear requesting internet connection for village hall and church. Response circulated: Advised to apply to Community Hub Scheme of Gigaclear at:

link: <https://www.gigaclear.com/community-hub>

Cllr Aked-Walker has applied and has not received a response yet.

923 Switching of Bank Account - Council to pass a resolution authorising the use of the new bank account and who is to have authorisation for operating the internet banking arrangements.

Further to the Extraordinary meeting on this item the Clerk had applied for the switch to the Co-op Bank but the switch had been declined. This information had been circulated.

It was agreed that the **Clerk** write to Nat West stating that the Council had taken their request to switch to the Co-op bank with no success and consequent loss of the £1500 offer by Nat West. Clerk also to enquire about internet banking arrangements.

924 Bank Reconciliation – agreed

Balance at bf 29.1.21	£16742.84
Less O/S cheques	£(1444.68)
Balance cf at 9.3.21	£15298.16
Cambridge Building Soc savings A/C	£1011.40
Total	<u>£16309.56</u>

925 To approve payment of following accounts:

Payee	Net	VAT	Total £	Chq No
1PCS – hosting of domain name & email	20.00	4.00	24.00	DD
1PCS – hosting of domain name & email	20.00	4.00	24.00	DD
Marcus Young Landscapes – dog bins	515.57	103.11	618.68	988
V Hartley – salary Dec x2 – Feb	-	-	698.00	989
HMRC – tax for above	-	-	128.00	990

The Council also confirmed the awarding of the grants to village organisations which were set in November 2020 to be paid in November 2021.

926 – Internal Control Review – Cllr Lowery reported on Internal Control checks and had found all to be in order. The Council confirmed that the internal control measures were sufficient.

927 – NCALC Interim Internal Audit – this has been carried out by Dianne Isaacs. Council agreed report which has been circulated.

928 – Parish Council to consider contribution to cost of litter picking equipment (see email of 12.1.21) – request from resident for Parish Council to fund some equipment in the form of litter pickers/grabbers, protective gloves and high viz jackets. Resident is happy to store/keep the equipment and publicise the fact they have it on village social media so that villagers can contact them when they want to use the equipment, as well as return it.

Signed-----

Date-----

It was agreed that the Council would award £50 and request confirmation of what they spend. The Parish Council would not be responsible for the organisation of the litter picks.

Clerk to inform the resident who had made the request.

929 - Planning Applications and updates

For response to SNC:

Planning Register:

<u>Application Number</u>	<u>Location</u>	<u>Proposal</u>	<u>Received</u>	<u>Status</u>
<u>S/2021/0273/FUL</u>	Spring Farm Spring Farm Northampton Road Litchborough NN12 8JB	Variation of condition 9 (for Timber Craft use only)to S/2016/1040/FUL (Demolition of existing dilapidated buildings and replacing with new building) To allow the building to be used by a third party	15/02/2021	4 - Consultations Despatched (1-10)
<u>S/2021/0269/TCA</u>	Wellyard 1 Chapel Close Litchborough NN12 8HZ	Laurel Tree - Fell	11/02/2021	7 - More Information/Amendments Received

S/2021/0273/FUL – Clerk to submit response to SNC : request that planning conditions are imposed in line with the other units on the site.

S/2021/0269/TCA – Clerk to submit response to SNC no objections

930 - Storm drains in Towcester Road – update further to correspondence from Helen Howard, NCC who had stated on 16.2.21 that the Area Maintenance Team have raised a 28 day works order for Drainline, NCC drainage contractors, to clean and test the gullies, plus the mainline on the whole length of Towcester Road, Litchborough.

Also Clerk had reported issue to Fix my Street – **Ref 2536414**.

No further information available so situation will be monitored.

931 – Local and Parish Council Elections – 6.5.21, information circulated, confirmation yet to be made as to arrangements for delivery of nomination papers.

932 - Other matters for report only: To discuss issues arising too late for the agenda. No decisions can be taken.

Footpath to Grimscote – quad bikes were going round the fields but hopefully no further issues.

933 - To receive and action where necessary the following CORRESPONDENCE
Various updates circulated.

934 - To receive any items for the next Parish Council agenda

935 - Date next Full Council meeting, Annual Meeting and Annual Parish Assembly - 25th May 2021, 7.00pm

Meeting closed 8.25 pm

Signed-----

Date-----