

LITCHBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting at 7 pm in the Village Hall

TUESDAY 21st November 2023

1. **Councillors present - Chairman Cllr Sykes, Cllrs Aked-Walker, Drinkwater, Lowery, Brunning, Robinson.**
2. **Apologies – Cllr Lugar-Mawson, Cllr Manners**
3. **Members of the public present - none**
4. **Public Forum** : Members of the public can raise any issue with prior notice to the Clerk - none
5. **Declarations of Interest** – to receive any on agenda items - none
6. **Minutes:** the minutes of the meetings held on 12thSeptember 2023 were confirmed and signed.
7. **Ongoing Issues:** To report progress on, and to decide on any appropriate action on the following items:
 - **Defibrillator** – Cllr Aked -Walker reported that the light had failed and that the bulb will be replaced.
 - **Website** - Cllr Brunning reported that the website is up to date and that the Clerk and herself will get together to transfer the running of the Parish Council website to the Clerk
 - **Footpaths and ROW** - Cllrs Bruning and Drinkwater reported that there were no issues.
 - **Snow and Tree Warden** – Cllr Robinson reported that there were no issues. **Clerk** will get WNS Winter Service Team to send updates to Cllr Robinson.
 - **Youth Club** – Cllr Aked-Walker had no issues to report.

8. Finance:

The following payments were approved:

Payee	Net	VAT	Total £	Chq No
1PCS – hosting of domain name & email Sept	20.00	4.00	24.00	DD
V Hartley – Salary for October and November			480.64	036
1PCS – hosting of domain name & email - Oct	20.00	4.00	24.00	DD
V Hartley Home office allowance for 2023-4 – as per budget			£204.00	037
Information Commissioner’s Office (Data Protection)			35.00	DD
N Power – Electricity supplies – Jul-Sep	181.53	9.08	190.61	038
Total			£958.25	

Other financial matters to note:

- Bank balance at 14.11.23 – £23168.75

Signed-----

Date-----

- Bank balance at 21st November after above payments made - £22210.50

9. Litchborough Gardening Community and Allotment Group – Cllr Lowery reported that they had received 400 whips to plant a hedge. Area is looking good.

10.- Planning Applications and updates – See Planning Register from 13.9.23 – 14.11.23.

Reference No.▶	Location▶	Proposal / Description▶	Valid Date▶	Decision Issue Date▶	Decision▶
2023/6566/FULL	Nogs Barn Towcester Road Litchborough NN12 8JA	Detached garage/equipment storage building with studio annexe over.	28/09/2023	27/10/2023	Withdrawn
2023/7165/TCA	St Martins Church Graveyard Banbury Road Litchborough NN12 8JG	Works to remove 1x European Larch (Larix decidua) in the conservation area	14/09/2023	07/11/2023	No Object
2023/7513/FULL	18 Banbury Road Litchborough NN12 8JF	Installation of solar panels on south-facing roof of barn at rear of property	31/10/2023		Pending

Clerk to respond with comment – No objections to WNS to:

Nogs Farm application with single storey extension, S/2023/6578/Full

18 Banbury Road – S/2023/7513/Full

Barnstones Farm House, Grimscote Road 2023/7509/Full

11. To note and action correspondence where necessary. Various updates circulated.

12. Other matters for report only: To discuss issues arising too late for the agenda. No decisions can be taken:

- **Clerk to circulate a timetable informing the Council of when various items should be raised during the Council year.**

13. To receive any items for the next Parish Council agenda:

- **Budget to be set in January. Clerk will circulate a proposed draft in December and write to previous grantees inviting them to apply for a grant. It was envisaged that only St Martin's Fabric Fund would apply at this time.**

14. Date next Full Council meeting Tuesday January 16th 2024 at 7.00pm

Signed-----

Date-----