

## LITCHBOROUGH PARISH COUNCIL

### Minutes of Parish Council Meeting at 7 pm in the Village Hall

**TUESDAY 18<sup>th</sup> July 2023**

- 1. Councillors present - Cllrs Chairman, Tim Sykes, Aked-Walker, Lugar Mawson, Drinkwater, Lowery**
- 2. Apologies – Cllr Brunning, Cllr Robinson Cllr Manners, WNC**
- 3. Members of the public present - 1**
- 4. Public Forum :** Members of the public can raise any issue with prior notice to the Clerk - none
- 5. Declarations of Interest –** to receive any on agenda items - none
- 6. Minutes:** the minutes of the meetings held on 17<sup>th</sup> May 2023 were confirmed and signed.
- 7. Ongoing Issues:** To report progress on, and to decide on any appropriate action on the following items:
  - **Defibrillator** – to receive update (Cllr Aked -Walker) a broken window had been replaced.
  - **Website** – received written update (Cllr Brunning)
  - **Footpaths and ROW** – received written update (Cllrs Bruning and Drinkwater) – PC had not been consulted on Planning Application WNDPD/2023/0002, Footpath RP6, proposal to construct new road way. The PC had no problem however.
  - **Snow and Tree Warden** – to receive update ( Cllr Robinson) - non
  - **Youth Club** – to receive update (Cllr Aked-Walker) – no longer needs funds from Parish Council, payment below cancelled.
- 8. Finance:**  
The following payments were agreed: (total of £

<b>Payee</b>	<b>Net</b>	<b>VAT</b>	<b>Total £</b>	<b>Chq No</b>
1PCS –hosting of domain name & email May	20.00	4.00	24.00	DD
V Hartley – Salary for June + July			480.64	27
1PCS –hosting of domain name & email - June	20.00	4.00	24.00	DD
N Power – electricity supplies 1.4 - 30.6	170.15	8.51	178.66	29
Litchborough Gardening Community and Allotment Group			1921.00	30

#### **Other financial matters to note:**

- Bank balance at 10.7.23 – 23599.89
- Bank balance at 18<sup>th</sup> July 2023 - £22892.59
- £25 renewal of the annual subscription/grant aid in support of SNAST Neighbourhood Watch for the period June 2023 - May 2024 has been waived.

Signed-----

Date-----

- VAT claim of £1048.30 for year ending 31.3.23 has been submitted and received from HMRC
- **Receipt of documents by SBA** , External auditors – notification of exempt status, for year ending 31.3.2023. No further action

**9. Litchborough Gardening Community and Allotment Group - Parish Council to discuss funding as their grant application to Constance Travis Endowment fund for Northamptonshire has been refused. Teresa Cox reported that the shed had been regarded as capital cost and not suitable for the above grant. Council advised for group to re-apply for any funds available for sundry items. The Council agreed – further to resolution made at meeting on 16.5.23 – to award £1921 to cover the cost of the shed and water butts for which the Council had received invoices.**

**10.- Planning Applications and updates –**

**Application WNS/2021/1819/EIA** received 17.7.23 – Consultation, comments to be made by 7.8.23.

Location: Land North Of The Bell Plantation Watling Street Towcester  
Amendment Details: Aimsun Traffic Modelling Report (Addendum) 14 July 2023. Clerk to email Cllr Robinson draft version of Council's objection to the development and he can write with to the specific amendment on the Traffic Modelling report.

Application 2023/5278/Full – Baptist Chapel - pending

**11. Discussion on the marking of the 80th anniversary of D-Day in June 2024. The beacon is available.**

**The Council agreed that the Parish Council will take part. Cllr Lugar-Mawson will respond to Pageantmaster.**

**12. To note and action correspondence where necessary.** Various updates circulated.

**13. Other matters for report only:** To discuss issues arising too late for the agenda. No decisions can be taken.

**14. To receive any items for the next Parish Council agenda**

- i) **Financing of Playing Field – Cllr Lowery reported that funds are required this season for grass and hedge cutting. £2000 has been put in budget. It was agreed that it would be useful if accounts were available for the discussion.**
- ii) **Maintenance of the War Memorial**

**15. Date of next Full Council meeting Tuesday September 12th 2023 7.00pm – Clerk to book hall**