

LITCHBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting held at 7 pm in the Village Hall

TUESDAY 17th March 2026

1. **Councillors present – Cllrs Sykes - Chairman, Lugar-Mawson, Drinkwater, Barrett, Cox and Lowery,**
2. **Apologies approved from: – Cllr Aked-Walker,**
3. **Members of the public present – none**
4. **Public Forum :** Members of the public can raise any issue with prior notice to the Clerk - none
5. **Declarations of Interests – none**
6. **Minutes:** the minutes of the meeting held on 13th January 2026 were confirmed and signed.
7. **Ongoing Issues:** To report progress on, and to decide on any appropriate action on the following items:
 - **Defibrillator** – to receive update (Cllr Aked -Walker) -nothing to report
 - **Website** – Clerk reported that website was up to date.
 - **Footpaths and ROW** – nothing to report from Cllrs Cox and Drinkwater.
 - **Snow and Tree Warden** – nothing to report from Cllr Cox
8. **The following payments of accounts were agreed:**

Payee	Net	VAT	Total £	Ref No
1PCS –hosting of domain name & email January	20.00	4.00	24.00	DD
1PCS –hosting of domain name & email February	20.00	4.00	24.00	DD
Unity Bank charges	12.00		12.00	DD
L Gardening & Community Allotment Insurance for last year	100.80		100.80	28
V Hartley – Salary for Feb Mar	442.16		442.16	29
HMRC – Tax / NI for above	107.60		107.60	30
Litchborough Village Hall – hall hire Jul - Dec	45.00		45.00	31
Marcus Young – annual charge for emptying dog bins	561.60	112.32	673.92	32
Newsletter grant for year end 31.3.26 as per budget	269.00		269.00	33
L Gardening & Community Allotment Insurance for this year	100.81		100.81	34
Barbara Osborne – 6 mths payroll	169.00		169.00	35

Total: £1968.29

Financial matters to note:

Signed-----

Date-----

- Bank balance at 10.3.26 - £21674.11
- Bank Balance after above payments made: £19705.82
- Council agreed to pay N Power by Direct Debit to avoid costs for late payment when bills received between meetings. Completed form which Clerk will scan and send to N Power.
- Clerk to submit accounts to Internal Auditor by April 5th

9. **Parish Council Insurance** – The insurance policy for Parish Council falls due for renewal on 1st June 2026 and is currently insured with Hiscox Insurance Company Limited. Pre-renewal questionnaire had been circulated and was agreed.

10. **Planning Applications and updates** – See Planning Register below – No comment made on any of the applications.

- Cllr Lugar-Mawson to attend Strategic Plan Focus Group on 23rd March

11. **Nominations for Appointment of Trustees to Litchborough Parochial Charity by Parish Council** – a formal resolution to confirm the appointments of Jake Butler and Margaret Ashby was made by the Council. Clerk to send signed Memorandum of a Resolution of Appointment to the Charity.

12. **Parish Council agreed to support a volunteer who will arrange a village litter pick, financed by the PC up to £50.** Should be carried out before the grass grows too much. All equipment can be loaned from WNC.

13. **Street lights** – Council agreed to accept quotation from CMH Electrical Engineers Ltd for improving the streetlights outside 27 Towcester Road and the Old Rectory. Cost £650+VAT. **Cllr Lowery** agreed to arrange. **Clerk** to write to the owner of 27 Towcester Road to request that they trim the privet hedge which is obscuring the light.

14. **To note and action correspondence where necessary.** Various updates circulated

- **Problem of dogs fouling pavements was discussed.** It was agreed that Cllr Barrett would put an entry on Facebook about the issue and Cllr Lugar-Mawson will ask Sandy Aked-Walker to put a bit in the Newsletter.
- **Cllr Lowery agreed to complete Highways Survey.** Some work is being done in Maidford and Blakesley to resolve potholes.

15. **Other matters for report only:** To discuss issues arising too late for the agenda. No decisions can be taken.

16. **To receive any items for the next Parish Council agenda**

- Dog Fouling
- Council to consider purchase of owl boxes
- New item for agenda – Report from Cllr Cox who is Climate and Nature Champion.

Signed-----

Date-----

**17. Date next Full Council meeting - Tuesday May 19th 2026 7.00pm,
preceded by Annual Parish Assembly.**

Reference No.▶	Location▶	Proposal / Description▶	Valid Date▶	Decision Issue Date▶	Decision▶
2026/0628/FULL	Spring Farm, New House, Northampton Road, Litchborough, NN12 8JB	Change of use from Agricultural machinery storage and maintenance to B1 and B8.	19/02/2026		Pending
2026/0570/COND	Nogs Barn Towcester Road Litchborough NN12 8JA	Discharge of Condition 3 (Material Samples) of Planning Permission 2023/6578/FULL [Single storey side extension]	13/02/2026		Pending
2026/0321/TCA	Old School House 6 Towcester Road Litchborough NN12 8JA	Tree 1 - Weeping Willow - To reduce crown by 4 metres and the lateral spread each side by 2 metres, Tree 2 - Cherry - To reduce as it is by the stone wall and entrance to the garden, by 3 metres and shape side branches	To 20/01/2026	04/03/2026	No Objections

WNC Planning Register for Litchborough – March 17th 2026

Signed-----

Date-----