

LITCHBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting at 7 pm in the Village Hall

TUESDAY 15th March 2022

1. **Councillors present Cllrs Aked-Walker - Chairman, Brunning, Robinson, Drinkwater, Lugar Mawson, Manners, WNC candidate.**
2. **Apologies – Cllrs Sykes, Lowery**
3. **Members of the public present – 2**
4. **Public Forum** : Members of the public can raise any issue with prior notice to the Clerk
Cllr Manners reported:
 - Budget is on track. Social Services and Childrens services take up a large proportion. This is a credit to officers and councillors.
 - New council working well. Getting South Northants councillors heard is challenging.
 - Creation of HS2 is generating a huge amount of infrastructure. An HS2 warden is being appointed by WNC to manage planning application.
 - Cobblers Football Club has sold some land.
 - WNC funds being put to 'Inner city' regeneration of Northampton including the Market square.
 - Strategic Plan – revised plan produced
 - Towcester developments appear to be going ahead
 - Cllr Robinson pointed out that agriculture did not get a mention in the revised Strategic Plan and that the development around Towcester was not of the technological value of that around Silverstone.
 - Queen's Green Canopy going ahead – Woodland Canopy provide trees + guards free. Cllr Brunning (on behalf of Gardening Club) is keen to plant a tree for the village – see item 18 below
 - Queens Platinum Jubilee celebrations in Northampton.
5. **Declarations of Interest** – to receive any on agenda items – Cllr Brunning declared interest in Planning Applications relating to the Chapel and Cllr Lugar Mawson declared an interest in item 17 -Queen's Platinum Jubilee
6. **Minutes:** the minutes of the meetings held on 18th January 2022 were confirmed and signed.
7. **Ongoing Issues:** To report progress on, and to decide on any appropriate action on the following items:
 - **Defibrillator** – to receive update (Cllr Aked -Walker) and report on 'maintenance' agreement. Cllr Aked-Walker had met with rep from Heartbeat. If it is to be replaced a new one will belong to Parish Council, still to be maintained by Heartbeat.
 - **Website** - to receive update (Cllr Brunning) – Hits had increased while 'consultation' went out but no feedback was received and hits had now reduced to about 4 per day again. Cllr Brunning happy to continue with running website. Requested councillors had a look and returned comments. Cllr Manners suggested using the Facebook account for village communication. Will add an entry on £42 cost of Garden waste bins.
 - **Footpaths and ROW** - to receive update (Cllrs Bruning and Drinkwater) – no issues to report

- **Snow and Tree Warden** – to receive update (Cllr Robinson) – no issues on snow, Attended Tree Policy and Strategy Group of WNC meeting.
- **Youth Club** – to receive update (Cllr Aked-Walker) – running well. Groups being well attended. £117 left in grant. New applications for grants will have to be made by an individual organisation.
Clerk reported that request for payment of WNC grant has been submitted and £2000 has subsequently awarded. (Balance of £117.44 remaining)
Council to discuss from April 2022 Youth Club must apply in its own right and have own bank account.

The Youth Club can apply for another grant when the Community Fund Grants reopen in April / May 2022.

Town and Parish Councils are no longer eligible to apply for these grants under the Council's Community Funding Grant Policy. The Youth Club would need to be an eligible organisation or exist in its own right with a UK bank account in order to apply.

The Council agreed that the Youth Club must not fold and that as a cost for the Youth Club was included in the budget it should continue at least for the forth-coming year. Cllr Aked-Walker will speak to representative from CYPN to suggest they apply for the grant.

8. Council to consider :

- I. The condition of the Telephone Box – not in good condition. A Quote for washing and repainting for £378 from RG Home Maintenance had been obtained by Cllr Aked-Walker. The Council agreed to accept this and Cllr Aked – Walker will speak to the contractor.
 - II. The condition of the War Memorial – deteriorating rapidly. Requires re-pointing to steps and plinth and repair mortar. Some cleaning. Cost £1320 ex VAT. Cllr Lugar-Mawson stated that grants for repairs to war memorials are available. Agreed for this to go on the next agenda.
9. Offer of Litter picking equipment from Andra Leadsom MP prior to Queen's Platinum Jubilee – Cllr Brunning stated there are volunteers willing to carry out the task. **Clerk** to apply for equipment. Cllr Brunning will co-ordinate litter pick.

10. Bank Reconciliation

Nat West Balance at bf 18.1.22	£24301.42
Less O/S cheques	£1389.60
Balance cf at 8.3.22	£22911.82
Cambridge Building Soc savings A/C	£1011.40
Total	<u>£23923.22</u>

11. Approved payment accounts:

Payee	Net	VAT	Total £	Chq No
1PCS –hosting of domain name & email Jan	20.00	4.00	24.00	DD
1PCS –hosting of domain name & email Feb	20.00	4.00	24.00	DD
CYPN – Youth Sessions inv 1357	333.34	66.66	400.00	1013
Marcus Young – dog bins (annual bill)	468.00	93.60	561.60	1014
V Hartley – Salary for Feb & Mar	380.00		380.00	1015

12. **Interim Audit conducted and report circulated** - Clerk and Cllr Lowery to arrange Internal Control check – this item to be resolved.

13. - **Planning Applications and updates** – Planning Register – Applications for consultation –

WNS/2022/0335/LBC and WNS/2022/0334/FUL – Red Lion - PC was unanimous in agreement and willing to support the application particularly if it helps the pub to remain in business. **Clerk** to submit response to WNC.

WNS/2021/1263/FUL

Baptist Church Towcester Road – Toilet Plan now included. Owner of Chapple Close has to be informed – no action to be taken as PC has made comments already

14. **Northants CALC Asset Mapping Project (AMP)** – Clerk and Cllr Lugar-Mawson have attended briefing session. Clerk has signed up to Parish On-Line. NCALC has confirmed a grant of £224.66 has been allocated to Litchborough Parish Council - to liaise

15. **Other matters for report only:** To discuss issues arising too late for the agenda. No decisions can be taken.

16. **To receive and action where necessary the following CORRESPONDENCE**
Various updates circulated including Save Towcester Now Campaign - https://www.njournal.co.uk/p/these-developments-are-the-most-significant?r=4b31o&utm_campaign=post&utm_medium=email


17. **Queen's Platinum Jubilee** – Cllr Lugar -Mawson - to note details regarding commemorative coins – 50 coins costing £282 including VAT. Council agreed for Cllr Lugar-Mawson for make order. To be paid at the next meeting

18. **To receive any items for next Parish Council agenda**

Cllr Brunning reported that Gardening Club are keen to replant roses on either side of path to the War Memorial. Parish Council agreed to this and could pay for plants. Will also look into a tree for the Queen's canopy and where to plant it.

19. **Date next Full Council meeting (Annual Meeting) May 17th 2022, 7.00pm**

<u>Application Number</u>	<u>Location</u>	<u>Proposal</u>	<u>Received</u> <input type="checkbox"/>	<u>Status</u>
<u>WNS/2022/0406/TCA</u>	19 Prew Cottage Towcester Road, Litchborough, Northamptonshire, NN12 8JA	Birch T1 - Reduce crown by 20% - 3m and reshape crown to provide more light to garden	28/02/2022	4 - Consultations Despatched (1-10)
<u>WNS/2022/0408/TCA</u>	21 Limebank Banbury Road, Litchborough, Northamptonshire, NN12 8JF	Remove 2 x Eucalyptus trees, 1 laurel, 1 blue spruce, 1 cypress , 1 viburnum bush, 1 yew bush and 1 escallonia , an elder and buddlea and a second Yew bush.	28/02/2022	4 - Consultations Despatched (1-10)
<u>WNS/2022/0307/AGD</u>	Foxley Lodge Foxley Road Foxley NN12 8HP	Determination as to whether prior approval is required (under Class A of Part 6 of the above Order) for the A new building for hay and straw store in respect of: the siting, design and external appearance of the building	17/02/2022	4 - Consultations Despatched (1-10)
<u>WNS/2022/0335/LBC</u>	The Old Red Lion 4 Banbury Road Litchborough NN12 8JF	Listed building consent for change of use and extension of an attached outbuilding to a one bedroom dwelling, new one bedroom attached dwelling to the west gable of the existing outbuilding, further works including the provision of car parking and removal of kitchen portacabins	17/02/2022	4 - Consultations Despatched (1-10)
<u>WNS/2022/0334/FUL</u>	Old Red Lion 4 Banbury Road Litchborough NN12 8JF	Change of use and extension of an attached outbuilding to a one bedroom dwelling, new one bedroom attached dwelling to the west gable	17/02/2022	4 - Consultations Despatched (1-10)

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		of the existing outbuilding, further works including the provision of car parking and removal of kitchen portacabins		
<u>WNS/2022/0242/AGD</u>	Clarks Farm/Seawell Farm Litchborough NN12 8HW	Determination as to whether prior approval is required (under Class A of Part 6 of the above Order) for the erection of an agricultural building in respect of: the siting, design and external appearance of the building	07/02/2022	4 - Consultations Despatched (1-10)
<u>WNS/2021/1263/FUL</u>	Baptist Church Towcester Road Litchborough NN12 8JA	Conversion and change of use of a former Baptist Chapel including the demolition of a modern boundary wall to provide one three-bedroom dwelling house	27/01/2022	4 - Consultations Despatched (1-10)

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