

LITCHBOROUGH PARISH COUNCIL

Minutes of Parish Council Meeting at 7 pm in the Village Hall

TUESDAY 12th September 2023

1. **Councillors present - Cllrs Chairman, Aked-Walker, Lugar Mawson, Drinkwater, Lowery, Brunning, Cllr Manners, WNC**
2. **Apologies – Cllr Sykes, Cllr Robinson**
3. **Members of the public present - none**
4. **Public Forum** : Members of the public can raise any issue with prior notice to the Clerk - none
5. **Declarations of Interest** – to receive any on agenda items - none
6. **Minutes**: the minutes of the meetings held on 18th July 2023 were confirmed and signed.

Ongoing Issues: To report progress on, and to decide on any appropriate action on the following items:

- **Defibrillator** – to receive update (Cllr Aked -Walker) – no issues
- **Website** - to receive update (Cllr Brunning)
- **Footpaths and ROW** - to receive update (Cllrs Bruning and Drinkwater) – no issues
- **Snow and Tree Warden** – to receive update (Cllr Robinson had submitted report :
 Tree Warden Report: Regarding the poor condition of the Walnut Tree on Fathingstone Road that was reported – agreed, did not think this is an issue for Litchborough PC, it appears to be growing in the verge very close to the road and as such it is in danger of being damaged by passing traffic.
- **Youth Club** – to receive update (Cllr Aked-Walker) – No Issues

7. Finance:

The following payments were approved:

Payee	Net	VAT	Total £	Chq No
1PCS –hosting of domain name & email July	20.00	4.00	24.00	DD
V Hartley – Salary for August and September			480.64	032
1PCS –hosting of domain name & email - August	20.00	4.00	24.00	DD
GC Hobbs – repairs to phone box			105.00	033
Community Heartbeat – defibrillator, annual support	126.00	25.20	151.20	034
Litchborough Playing Field grant as agreed in budget set on 24.1.23			2000.00	035

Total

£2784.84

Signed-----

Date-----

Other financial matters to note:

- Bank balance at 5.9.23 – £20971.59
 - Bank balance at 12th September 2023 - £18186.75
- 8.** Financing of Playing Field – Cllr Lowery reported that funds are required this season for grass and hedge cutting. £2000 has been put in budget. The accounts were available for the discussion. Possible expenses next year £4000. Not part of Village Hall. Request for £3000 to go in next year's budget. (£1000 may be available from fete). Agreed that £3000 should be allocated for next budget.
- 9.** Discussion on maintenance of the War Memorial – funds needed for planting.
Cllr Lowery reported that there is to be a working party to replace the plants.
- 10. Litchborough Gardening Community and Allotment Group – Update.**
Cllr Lowery stated that the shed was delivered this morning, slabs have been laid for base. Hoping to erect it at weekend.
- 11. - Planning Applications and updates – Planning Register from 18.7.23 – 5.9.23 - no applications during this period. Update from Highways regarding DHL Application at Bell Plantation.**
The Council also commented on S/2023/6276/Full – detached dwelling at land adjacent to 31 Banbury Lane. It would appear that it contravenes the purpose of the Self Build policy. It is also outside the village confines and in a Conservation area. The vehicular access on the bend is dangerous.
Clerk to submit comment.
- 12. To note and action correspondence where necessary.** Various updates circulated.
- 13. Other matters for report only:** To discuss issues arising too late for the agenda. No decisions can be taken.
- Cllr Lowery** - Larch tree adjacent to War Memorial may have to come down as it is diseased.
Cllr Aked-Walker – Council noted anti-social behavioural issues from youngsters in the village. This was considered a Police issue.
- 14. To receive any items for the next Parish Council agenda**
- 15. Date next Full Council meeting Tuesday November 21st 2023
7.00pm**

Signed-----

Date-----