

# LITCHBOROUGH PARISH COUNCIL

Clerk Mrs Viv Hartley,

[litchboroughclerk@gmail.com](mailto:litchboroughclerk@gmail.com), Mob 07936 419863

**Councillors are summoned and members of the public and press are invited to the meeting of the Parish Council to be held on Tuesday 23<sup>rd</sup> September 2025 at 7.00pm. This meeting will be held in the Village Hall.**

- 1. Councillors present**
- 2. Apologies**
- 3. Members of the public present**
- 4. Councillor Vacancy – Council to consider applications**
- 5. Public Forum :** Members of the public can raise any issue with prior notice to the Clerk
- 6. Declarations of Interests** – to receive any on agenda items
- 7. Minutes:** to confirm the minutes of the meeting held on 15<sup>th</sup> July 2025 and sign the same.
- 8. Ongoing Issues:** To report progress on, and to decide on any appropriate action on the following items:
  - **Defibrillator** – to receive update (Cllr Aked - Walker). Council to consider upgrade further to recent advice from Community Heart Beat at a cost of £1220 - £1495. Present one should be checked weekly.
  - **Website** - to receive update (Clerk)
  - **Footpaths and ROW** - to receive update (Cllrs Drinkwater) –
  - **Snow and Tree Warden** – to receive update (Cllr Cox)
  - **Youth Club** – proposals for funding.
- 9. Finance:**  
To approve payment of accounts below: (total of £

Payee	Net	VAT	Total £	Ref No
1PCS – hosting of domain name & email July	20.00	4.00	24.00	DD
1PCS –hosting of domain name & email – August	20.00	4.00	24.00	DD
Bank Service chgs Jul, Aug	12.00	-	12.00	DD
R and G – Maintenance of play area - Jul and Aug	811.80	135.30	676.50	DDs
V Hartley – Salary for Aug and Sept*	-	-	428.80	11
HMRC – Tax for above *	-	-	104.00	12
N Power – electricity supplies, 2 invoices – Since Jan 2025	523.56	26.17	549.73	13
WNC – Election charges	115.42	-	115.42	14

\*Awaiting Pay roll for exact figures

**Other financial matters to note:**

- Bank balance at 12.9.25 – £19,959.40
- Notification of Exempt Status 2025, logged by PKF. Financial information on website.
- Council to consider Bio-diversity Grant Scheme available from WNC

**10. Playing Field lease** – update further to Playing Field Management Meeting.

**11. Condition of Fathingstone Road – Update, work to be done 29<sup>th</sup>& 30<sup>th</sup> September**

**12. Planning Applications and updates – One item on Planning**

Register :

APPEAL UNDER S78 AGAINST REFUSAL OF A HOUSEHOLDER

APPLICATION LOCATION: PROPOSAL: NOGS BARN TOWCESTER ROAD

LITCHBOROUGH NN12 8JA ERECTION OF A 2 STOREY SIDE EXTENSION

WNC REFERENCE: 2025/0868/FULL

**13. To note and action correspondence where necessary.** Various updates circulated:

**NCALC** – Agreement for Cllr Cox to attend these courses:

Sustainability and Climate Change 13th November (online) (£46 + VAT)

Addressing the Biodiversity Crisis 27th November (online) (£46 + VAT)

**14. Other matters for report only:** To discuss issues arising too late for the agenda. No decisions can be taken.

**15. To receive any items for the next Parish Council agenda**

**16. Date next Full Council meeting Tuesday November 18th 2025  
7.00pm**

Signed—*V M Hartley*-----

Date-----12.9.25-----

Email : [litchboroughclerk@gmail.com](mailto:litchboroughclerk@gmail.com)