

# LITCHBOROUGH PARISH COUNCIL

Clerk Mrs Viv Hartley,

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**Councillors are summoned and members of the public and press are invited to the meeting of the Parish Council to be held on Tuesday 21<sup>st</sup> March 2023 at 7.00pm. This meeting will be held in the Village Hall.**

1. **Councillors present**
2. **Apologies**
3. **Members of the public present**
4. **Public Forum** : Members of the public can raise any issue with prior notice to the Clerk
5. **Declarations of Interest** – to receive any on agenda items
6. **Minutes**: to confirm the minutes of the meetings held on 24<sup>th</sup> January 2023 and sign the same.
7. **Ongoing Issues**: To report progress on, and to decide on any appropriate action on the following items:
  - **Defibrillator** – to receive update (Cllr Aked -Walker)
  - **Website** - to receive update (Cllr Brunning)
  - **Footpaths and ROW** - to receive update (Cllrs Bruning and Drinkwater)
  - **Snow and Tree Warden** – to receive update ( Cllr Robinson)
  - **Youth Club** – to receive update (Cllr Aked-Walker)
8. **Banking Arrangements**
  - Council to adopt the Current Account Banking Policy now that the Unity bank account has been opened.
  - Council to agree to close the Cambridge Building Society Account and open Savings Account with Unity Bank.
9. To approve payment of accounts below: (total of £

<b>Payee</b>	<b>Net</b>	<b>VAT</b>	<b>Total £</b>	<b>Chq No</b>
ICO – Annual sub			35.00	DD
1PCS –hosting of domain name & email January	20.00	4.00	24.00	DD
V Hartley – Salary for Feb + Mar			480.64	8
1PCS –hosting of domain name & email February	20.00	4.00	24.00	DD
St Martin’s Parochial Church Council grant			1100.00	9
Gardening Club Grant			250.00	10
Newsletter Grant			250.00	11
Marcus Young Env Services – dog bins	514.80	102.96	617.76	12
Northants CALC- VAT recovery scheme		54.60	54.60	13
Northants CALC – Cllr Lugar- Mawson – Common Land Course	25.00	5.00	30.00	14

CYPN – session 10.1, 14.2	333.34	66.67	400.01	15
Litchborough Village Hall – hire of hall 2022 – 6 meetings £5 per hour			45.00	16
	Total		£3311.01	

**10. Other financial matters to note:**

Bank balance at 14.3.23 – 24925.28

Bank balance at 21<sup>st</sup> March 2023 - £21614.27

Interim Internal Audit conducted – report circulated to councillors

**11. Council to consider how it should spend Community Infrastructure Levy funds.**

**12. Council to review internal control procedures**

**13. Council to Review Fixed Asset Register**

**14. Council to consider Coronation mugs -With VAT, 100 mugs will cost the PC £613.20. The logo for the reverse of the mug will be the village coat of arms used on the commemorative coins.**

**15.- Planning Applications and updates – See Planning Register below – items for consultation:**

**Also to note Parish Council has sent email to record its objection to Planning Application WNS/2021/ – the DHL application Highways report**

**16. Update** - on engagement with the village with view to allocating of funds from the Community Infrastructure Levy from Banbury Road development.

**17. To note and action correspondence where necessary.** Various updates circulated.

**18. Other matters for report only:** To discuss issues arising too late for the agenda. No decisions can be taken.

**19. To receive any items for the next Parish Council agenda**

**20. Date next Full Council meeting Tuesday May 16/23 2023 7.00pm**

Signed—*V M Hartley*----- Date-----14.3.23-----

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