

LITCHBOROUGH PARISH COUNCIL

Clerk Mrs Viv Hartley,

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Councillors are summoned and members of the public and press are invited to the meeting of the Parish Council to be held on Tuesday 19th March 2024 at 7.00pm. This meeting will be held in the Village Hall.

1. **Councillors present**
2. **Apologies**
3. **Members of the public present**
4. **Public Forum** : Members of the public can raise any issue with prior notice to the Clerk
5. **Declarations of Interest** – to receive any on agenda items
6. **Minutes**: to confirm the minutes of the meetings held on 16th January 2024 and sign the same.
7. **Ongoing Issues**: To report progress on, and to decide on any appropriate action on the following items:
 - **Defibrillator** – to receive update (Cllr Aked -Walker)
 - **Website** - to receive update (Cllr Brunning)
 - **Footpaths and ROW** - to receive update (Cllrs Bruning and Drinkwater)
 - **Snow and Tree Warden** – to receive update (Cllr Robinson)
 - **Youth Club** – to receive update and discuss funding (Cllr Aked-Walker)
8. Council to consider request for assistance in running of **Boxing Classes** by resident of the village.
9. To approve payment of accounts below: (total of £)

Payee	Net	VAT	Total £	Chq No
1PCS –hosting of domain name & email - January	20.00	4.00	24.00	DD
1PCS –hosting of domain name & email February	20.00	4.00	24.00	DD
V Hartley – Expenses and office use for 2023-4	426.00		426.00	042
Marcus Young Environmental Services – annual dog bin emptying	617.76		617.76	043
V Hartley – Salary for Feb and Mar	512.64		512.64	044
B.Osborne – Annual pay roll fee	171.00		171.00	045

Total

£1775.54

Financial matters to note:

- **Bank balance at 12.3.24 – £ 21223.04, Bank balance at 19.3.24 - £19447.64**
- **Interim Internal Audit Report from Di Isaacs at NCALC – circulated**

- **Mobile phone costs now to be shared by Brafield PC as well as Gayton PC,**

10. Council to decide on response to Local Plan Consultations.

11. Confirmation of Grass cutting arrangements for Playing field for 2024 to be paid for by Parish Council –

R and G Grounds Maintenance would require monthly of £338.25 plus vat per month for 8 months. This could be set up as a standing order.

12. Planning Applications and updates – See Planning Register below – items for consultation:

- Application reference 2024/1293/FULL - The Lime House 6 Ivens Lane Litchborough NN12 8JG – no comments from Parish Council.
- Application Reference 2024/0562/FULL at 4 Farthingstone Road Litchborough NN12 8JE
- Application reference 2024/0563/S73 at Creighton House, 34 Banbury Road, Litchborough, NN12 8JF
- Latest objection to DHL planning application submitted

13. Local Plan- Parish Engagement – Council to determine contents of response form.

14. Kings Portrait - ordered.

15. To note and action correspondence where necessary. Various updates circulated.

16. Other matters for report only: To discuss issues arising too late for the agenda. No decisions can be taken.

17. To receive any items for the next Parish Council agenda

18. Date next Full Council meeting Tuesday May 21st 2024 7.00pm

19. Date of Annual Parish Assembly – date to be confirmed

Signed—*V M Hartley*-----

Date-----12.3.24-----

Email : litchboroughclerk@gmail.com