

LITCHBOROUGH PARISH COUNCIL

Clerk Mrs Viv Hartley,

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Councillors are summoned and members of the public and press are invited to the meeting of the Parish Council to be held on Tuesday 18th March 2025 at 7.00pm. This meeting will be held in the Village Hall.

1. **Councillors present**
2. **Apologies**
3. **Members of the public present**
4. **Public Forum** : Members of the public can raise any issue with prior notice to the Clerk
5. **Declarations of Interest** – to receive any on agenda items
6. **Minutes**: to confirm the minutes of the meetings held on 21st January 2025 and sign the same.
7. **Ongoing Issues**: To report progress on, and to decide on any appropriate action on the following items:
 - **Defibrillator** – to receive update (Cllr Aked -Walker)
 - **Website** - to receive update (Clerk)
 - **Footpaths and ROW** - to receive update (Cllrs Cox and Drinkwater)
 - **Snow and Tree Warden** – to receive update (Cllr Cox)
8. Payments and direct debits for approval:

Payee	Net	VAT	Total £	Chq/Ref No
1PCS –hosting of domain name & email January	20.00	4.00	24.00	DD
1PCS –hosting of domain name & email February	20.00	4.00	24.00	DD
Save Towcester Now (approved at extraordinary meeting)	1000.00		1000.00	28
Save Towcester Now(approved at extraordinary meeting)	500.00		500.00	29
V Hartley – Salary for Feb + Mar	532.80		532.80	30
V Hartley – Office use 2024 - 5 as per budget	235.00		235.00	30
V Hartley Exps 2024 – 5 as per budget	212.00		212.00	30
Unity Bank – service fee	6.00		6.00	DD

Total £2533.80

Financial matters to note:

Bank balance at 11.3.25 – £19544.80, Bank balance at 18.3.25 - £17011

9. Confirmation of Grass cutting arrangements for Playing field for 2025 to be paid for by Parish Council –

R and G Grounds Maintenance would require monthly amount of £ plus vat per month for 8 months. This can be set up as a standing order.

10. Council to review Insurance Pre Renewal Questionnaire, for 2025-26 (Previously circulated).

11. Council to review Effectiveness of Internal Audit.

12. Arrangements for up coming Election – notices displayed and on website. Emails sent to councillors containing Nomination packs. Clerk to give out Candidate's numbers from Electoral Register.

13. Street lighting supplier – Council to consider switching supplier from N Power to Lumina for an up front cost of £250.

14. Planning Applications and updates – See Planning Register below – items for consultation:

15. To note and action correspondence where necessary. Various updates circulated.

16. Other matters for report only: To discuss issues arising too late for the agenda. No decisions can be taken.

17. To receive any items for the next Parish Council agenda

18. To set date for Annual Parish Assembly (must be held during April or May)

19. Date next Full Council meeting (the Annual Meeting) Tuesday May 20th 2025

Signed—*V M Hartley*-----

Date-----11.3.25-----

Email : litchboroughclerk@gmail.com