

LITCHBOROUGH PARISH COUNCIL

Clerk Mrs Viv Hartley,

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Councillors are summoned and members of the public and press are invited to the meeting of the Parish Council to be held on Tuesday September 17th 2024 at 7.00pm. This meeting will be held in the Village Hall.

- 1. Councillors present**
- 2. Apologies**
- 3. Members of the public present**
- 4. Co-option of new Councillor**
- 5. Public Forum:** Members of the public can raise any issue with prior notice to the Clerk
- 6. Declarations of Interest** – to receive any on agenda items
- 7. Minutes:** to confirm the minutes of the meetings held on 16th July 2024 and sign the same.
- 8. Ongoing Issues:** To report progress on, and to decide on any appropriate action on the following items:
 - **Defibrillator** – to receive update (Cllr Aked - Walker)
 - **Website** - to receive update (Clerk – Viv Hartley)
 - **Footpaths and ROW** - to receive update (Cllr Drinkwater) –
 - **Snow and Tree Warden** – to receive update (Cllr Robinson)
 - **Youth Club** –
- 9. Report on Informal Strategy Review meeting**
- 10. Finance:**

To approve payment of accounts below: (total of £1591.29

| Payee | Net | VAT | Total £ | Chq No |
|---|------------|------------|----------------|---------------|
| 1PCS – hosting of domain name & email July | 20.00 | 4.00 | 24.00 | DD |
| 1PCS –hosting of domain name & email - August | 20.00 | 4.00 | 24.00 | DD |
| Bank Service chgs | | | | DD |
| R and G – Maintenance playing field and churchyard x2 (Jul and Aug) | | | 811.80 | DDs |
| R and G – payment of VAT on first invoice | | 67.65 | 67.65 | 15 |
| Heartbeat – annual support for defib | 126.00 | 25.20 | 151.20 | 16 |
| V Hartley – Salary for August and Sept | | | 512.64 | 17 |

Other financial matters to note:

- Bank balance at 10.9.24 – £19174.92
- Bank balance at 17th September 2024 - £17583.63
This includes deposit from Cambridge account of £1054.67

- Councillors to sign Application for Deposit Account with Unity Bank
- Council to agree on change of Internal Control Officer to Cllr Robinson from Cllr Lowery.

11.- Planning Applications and updates – No items on Planning

Register however just in at time of writing

- Application No. 2024/4186/FULL Proposal Replacement of open porch only Location Deer Park Cottage, 8 Ivens Lane, Litchborough, NN12 8JG.
- Application No 2024/3457/Full - Spinney Farm agricultural dwelling – no comments from PC
- Application No 2024/3459/ Full – 5 Manor Close – rear single storey extension – no comments from PC

12.To note and action correspondence where necessary. Various updates circulated.

13.Other matters for report only: To discuss issues arising too late for the agenda. No decisions can be taken.

14.To receive any items for the next Parish Council agenda

**15. Date next Full Council meeting Tuesday November 19th 2024
7.00pm**

Signed—*V M Hartley*----- Date-----10.9.24-----

Email : litchboroughclerk@gmail.com