

LITCHBOROUGH PARISH COUNCIL

Clerk Mrs Viv Hartley,

litchboroughclerk@gmail.com, Mob 07936 419863

Councillors are summoned and members of the public and press are invited to the meeting of the Parish Council to be held on Tuesday 17th March 2026 at 7.00pm. This meeting will be held in the Village Hall.

1. **Councillors present**
2. **Apologies**
3. **Members of the public present**
4. **Public Forum** : Members of the public can raise any issue with prior notice to the Clerk
5. **Report from WNC if Cllr Manners is present**
6. **Declarations of Interest** – to receive any on agenda items
7. **Minutes**: to confirm the minutes of the meetings held on 13th January 2026 and sign the same.
8. **Ongoing Issues**: To report progress on, and to decide on any appropriate action on the following items:
 - **Defibrillator** – to receive update (Cllr Aked -Walker)
 - **Website** - to receive update (Clerk)
 - **Footpaths and ROW** - to receive update (Cllrs Cox and Drinkwater)
 - **Snow and Tree Warden** – to receive update (Cllr Cox)
9. **To approve payment of accounts since last meeting**

| Payee | Net | VAT | Total £ | Ref No |
|--|------------|------------|----------------|---------------|
| 1PCS –hosting of domain name & email January | 20.00 | 4.00 | 24.00 | DD |
| 1PCS –hosting of domain name & email February | 20.00 | 4.00 | 24.00 | DD |
| Unity Bank charges | 12.00 | | 12.00 | DD |
| L Gardening & Community Allotment Insurance | | | 100.80 | 28 |
| V Hartley – Salary for Feb Mar | 442.16 | | 442.16 | 29 |
| HMRC – Tax / NI for above | 107.60 | | 107.60 | 30 |
| Litchborough Village Hall – hall hire Jul - Dec | 45.00 | | 45.00 | 31 |
| Marcus Young – annual charge for emptying dog bins | 561.60 | 112.32 | 673.92 | 32 |

Total: £1429.48

Financial matters to note:

- Bank balance at 10.3.26 £21674.11
- Bank Balance after above payments made: £20244.63
- Council to consider paying N Power by Direct Debit and if agreed to complete form

- Clerk to submit accounts to Internal Auditor by April 5th

10. **Parish Council Insurance** – The insurance policy for Parish Council falls due for renewal on 1st June 2026 and is currently insured with Hiscox Insurance Company Limited. Pre-renewal questionnaire has been circulated for comment.

11. **Planning Applications and updates – See Planning Register below –**

- Cllr Lugar-Mawson to attend Strategic Plan Focus Group on 23rd March

12. **Nominations for Appointment of Trustees to Litchborough Parochial Charity by Parish Council** – formal resolution to confirm the appointments of Jake Butler and Margaret Ashby.

13. **Parish Council to consider supporting a village litter pick, financed by the PC.**

14. **Street lights** – Council to consider quotation from CMH Electrical Engineers Ltd for improving the streetlights outside 27 Towcester Road and the Old Rectory. **Cost £650+VAT.**

15. **To note and action correspondence where necessary.** Various updates circulated

16. **Other matters for report only:** To discuss issues arising too late for the agenda. No decisions can be taken.

17. **To receive any items for the next Parish Council agenda**

18. **Date next Full Council meeting – to be confirmed - Tuesday May 19th 2026 7.00pm, preceded by Annual Parish Assembly at 6.30 pm**

Signed—*V M Hartley*----- Date-----10.3.26-----

Email : litchboroughclerk@gmail.com

WNC Planning Register for Litchborough – March 2026

| Reference No.▶ | Location▶ | Proposal / Description▶ | Valid Date▶ | Decision Issue Date▶ | Decision▶ |
|--------------------------------|--|--|-----------------------------|--------------------------------------|---------------------------|
| 2026/0628/FULL | Spring Farm, New House, Northampton Road, Litchborough, NN12 8JB | Change of use from Agricultural machinery storage and maintenance to B1 and B8. | 19/02/2026 | | Pending |
| 2026/0570/COND | Nogs Barn Towcester Road Litchborough NN12 8JA | Discharge of Condition 3 (Material Samples) of Planning Permission 2023/6578/FULL [Single storey side extension] | 13/02/2026 | | Pending |
| 2026/0321/TCA | Old School House 6 Towcester Road Litchborough NN12 8JA | Tree 1 - Weeping Willow - To reduce crown by 4 metres and the lateral spread each side by 2 metres, Tree 2 - Cherry - To reduce as it is by the stone wall and entrance to the garden, by 3 metres and shape side branches | To 20/01/2026 | 04/03/2026 | No Objections |