

# LITCHBOROUGH PARISH COUNCIL

Clerk Mrs Viv Hartley,

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**Councillors are summoned and members of the public and press are invited to the meeting of the Parish Council to be held on Tuesday July 16th 2024 at 7.00pm. This meeting will be held in the Village Hall.**

- 1. Councillors present**
- 2. Apologies**
- 3. Members of the public present**
- 4. Public Forum :** Members of the public can raise any issue with prior notice to the Clerk
- 5. Declarations of Interest** – to receive any on agenda items
- 6. Minutes:** to confirm the minutes of the meetings held on 21<sup>st</sup> May 2024 and sign the same.
- 7. Ongoing Issues:** To report progress on, and to decide on any appropriate action on the following items:
  - **Defibrillator** – to receive update (Cllr Aked - Walker)
  - **Website** - to receive update (Cllr Brunning)
  - **Footpaths and ROW** - to receive update (Cllrs Bruning and Drinkwater) –
  - **Snow and Tree Warden** – to receive update (Cllr Robinson)
  - **Youth Club** – Gemma Johnston – Smith will hopefully be in attendance to discuss proposals for funding.
- 8. Finance:**  
To approve payment of accounts below: (total of £

<b>Payee</b>	<b>Net</b>	<b>VAT</b>	<b>Total £</b>	<b>Chq No</b>
1PCS – hosting of domain name & email May	20.00	4.00	24.00	DD
1PCS –hosting of domain name & email - June	20.00	4.00	24.00	DD
Bank Service chgs Ap - Jun			18.00	DD
R and G – Maintenance of play area x2			811.80	DDs
V Hartley – Salary for June + July			512.64	10
CYPN –	400.00	80.00	480.00	11
N Power – electricity supplies 1.4 - 30.6	170.15	8.51	178.66	12
Litchborough Village Hall – room hire 2023			45.00	13
Northants CALC	10.00	2.00	12.00	14
Total			£2058.10	

#### **Other financial matters to note:**

- Bank balance at 30.6.24 – £20694.96
- Bank balance at 16<sup>th</sup> July 2024 - £18636.86

- VAT claim of £291.98 for year ending 31.3.24 has been submitted a and received from HMRC
- Authorised Councillors to sign letter to bank requesting dual authority not triple so automatically the same when opening Savings account.

**9. - Planning Applications and updates – No items on Planning Register**

**10. To note and action correspondence where necessary.** Various updates circulated.

**11. Other matters for report only:** To discuss issues arising too late for the agenda. No decisions can be taken.

**12. To receive any items for the next Parish Council agenda**

**13. Date next Full Council meeting Tuesday September 16th 2024  
7.00pm**

Signed—*V M Hartley*----- Date-----9.7.24-----

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