

LITCHBOROUGH PARISH COUNCIL

Clerk Mrs Viv Hartley,

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Councillors are summoned and members of the public and press are invited to the meeting of the Parish Council to be held on Tuesday 13th January 2026 at 7.00pm. This meeting will be held in the Village Hall.

1. **Councillors present**
2. **Apologies**
3. **Members of the public present**
4. **Public Forum** : Members of the public can raise any issue with prior notice to the Clerk
5. **Declarations of Interest** – to receive any on agenda items
6. **Minutes**: to confirm the minutes of the meetings held on 11th November 2025 and sign the same.
7. **Ongoing Issues**: To report progress on, and to decide on any appropriate action on the following items:
 - **Defibrillator** – to receive update (Cllr Aked -Walker)
 - **Website** - to receive update (Clerk)
 - **Footpaths and ROW** - to receive update (Cllrs Cox and Drinkwater)
 - **Snow and Tree Warden** – to receive update (Cllr Cox)
8. To approve payment of accounts and direct debits since last meeting

Payee	Net	VAT	Total £	Ref No
1PCS –hosting of domain name & email November	20.00	4.00	24.00	DD
1PCS –hosting of domain name & email December	20.00	4.00	24.00	DD
Unity Bank charges Nov and Dec	12.00		12.00	DD
V Hartley – Salary for Dec + Jan	442.16		442.16	22
HMRC – Tax / NI for above	107.60		107.60	23
WNC _ Election costs	64.50		64.50	24
N Power Oct – Dec	366.72	18.34	385.06	25
D Aked -Walker – refund for Xmas tree	150.00		150.00	26

Total: £ 1209.32

9. **To approve budget and set precept for year ending 31.3.27.**
Clerk previously circulated draft budget.

Financial matters to note:

- Bank balance at 31.12.25 – £23170.23
- Bank Balance after above payments made: £21960.91
- Council to consider paying N Power by Direct Debit and if agreed to complete form

10. **Planning Applications and updates – See Planning Register below –**
no items for consultation:

11. To note and action correspondence where necessary. Various updates circulated.

12. Other matters for report only: To discuss issues arising too late for the agenda. No decisions can be taken.

13. To receive any items for the next Parish Council agenda

14. Date next Full Council meeting Tuesday March 17th 2026 7.00pm

Signed—*V M Hartley*----- Date-----5.1.26-----

Email : litchboroughclerk@gmail.com

<u>Reference No.►</u>	<u>Location►</u>	<u>Proposal / Description►</u>	<u>Valid Date►</u>	<u>Decision Issue Date►</u>	<u>Decision►</u>
<u>2025/4712/PND</u>	Foxley Lodge Foxley Road Foxley NN12 8HP	Determination as to whether prior approval is required (under Schedule 2, Part 6, Class A of the above Order) for a general purpose agricultural building	18/11/2025	16/12/2025	Prior Approval not required
<u>2025/4714/PND</u>	Foxley Lodge Foxley Road Foxley NN12 8HP	Determination as to whether prior approval is required (under Schedule 2, Part 6, Class A of the above Order) for an open fronted cattle shed	18/11/2025	16/12/2025	Prior Approval not requ