

LITCHBOROUGH PARISH COUNCIL

Clerk Mrs Viv Hartley,

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Councillors are summoned and members of the public and press are invited to the meeting of the Parish Council to be held on Tuesday 11th November 2025 at 7.00pm. This meeting will be held in the Village Hall.

1. **Councillors present**
2. **Cllr Barrett to sign Acceptance of Office**
3. **Approval of Apologies**
4. **Members of the public present**
5. **Public Forum** : Members of the public can raise any issue with prior notice to the Clerk
6. **Declarations of Interests** – to receive any on agenda items
7. **Minutes**: to confirm the minutes of the meeting held on 23rd September 2025 and sign the same.
8. **Ongoing Issues**: To report progress on, and to decide on any appropriate action on the following items:
 - **Defibrillator** – to receive update (Cllr Aked - Walker).
 - **Website** - to receive update (Clerk)
 - **Footpaths and ROW** - to receive update (Cllrs Drinkwater) – latest report on website
 - **Snow and Tree Warden** – to receive update (Cllr Cox)
 - **Youth Club** – proposals for funding.
9. **Finance**:
To approve payment of accounts below: (total of £1467.06)

Payee	Net	VAT	Total £	Ref No
1PCS – hosting of domain name & email July	20.00	4.00	24.00	DD
1PCS –hosting of domain name & email – August	20.00	4.00	24.00	DD
Bank Service chgs Sept, Oct	12.00	-	12.00	DD
R and G – Maintenance of play area – Sept, Oct	811.80	135.30	676.50	DDs
Information Commissioner – GDPR			52.00	DD
V Hartley – Salary for Oct and Nov	-	-	327.76	16
HMRC – Tax for Aug, Sept, Oct and Nov	-	-	107.60	17
N Power – electricity supplies,inv	231.62	11.58	243.20	18

Other financial matters to note:

- Bank balance at 4.11.25 – £24089.79
- Report on Internal Control from Cllr Lowery

- 10. Playing Field grass cutting – Council to consider extending grass cutting into November.**
- 11. Planning Applications and updates – One item on Planning Register:**
Application No. Proposal Location 2025/4112/FULL Replace existing non original bay window with French doors flush to the existing house walls. Replacement of all existing white UPVC windows. Forge Cottage 35 Banbury Road Litchborough NN12 8JF
- 12. To note and action correspondence where necessary.** Various updates circulated:
- 13. Council to Consider costs of Electric Charging for cars at the Village Hall**
- 14. Council to consider electricity provision –** Cllr Lowery has been in correspondence with N Power. Council to consider to commit to a 3 year agreement with N Power if they confirm a modest reduction in costs (probably only from £1071 to £995 per year).
- 15. Other matters for report only:** To discuss issues arising too late for the agenda. No decisions can be taken.
- 16. To receive any items for the next Parish Council agenda**
- 17. Date next Full Council meeting Tuesday January 20th 7.00pm**

Signed—*V M Hartley*-----

Date-----4.11.25-----

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