

LITCHBOROUGH PARISH COUNCIL
Minutes of virtual Parish Council meeting
TUESDAY 21st April 2020

- 746** Councillors present: **T Sykes, D Aked-Walker, G Lugar-Mawson, I Lowery, G Drinkwater, S Brunning, J Robinson**
- 747** Apologies: **None**
- 748** Members of public present: **None**
- 749** Public Forum: Members of public can raise any issue with prior notice to Clerk: **None**
- 750** Declarations Of Interest on agenda items: **Cllr Sykes – Planning, 766**
- 751** Minutes of the meeting held on 12th November 2019: **Agreed and signed**
- 752** ONGOING ISSUES
- 753** Appointment of new clerk: **Recruitment delayed due to Coronavirus lock-down measures, Cllr Robinson is pleased to continue in the role of Acting Clerk until the way forward is clear.**
- 754** Election: **Delayed until May 2021.**
- 755** Traffic Control: **All activities are now complete, to be removed from future agenda.**
- 756** Defibrillator: **Noted.**
- 757** Website: **Requiring lots of updates to keep it current and relevant – but continues to work well.**
- 758** Footpaths & ROW: **Noted.**
- 759** Snow + Tree warden: **Noted**
- 760** Youth Club: **Cllr Aked-Walker noted that the Youth Club sessions had stopped due to lock-down measures, that there had been some changes to the staff involved and that the Service Agreement would need to be renewed when the sessions were back up and running again.**
- 761** Application for Screen, Stand and Projector: **The equipment is with the previous Clerk and it will be shipped to Litchborough when lock-down measure allow.**
- 762** FINANCE:
- To note bank reconciliation 30th March 2020: **Noted**
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| Current Account | £8,330.94 |
| Cambridge Building Society Savings Account | £1,011.40 |
| Total | £9,342.34 |
- Balance in savings includes (once NHB reclaimed):
 - £7805 for Section 106 funds (must be accountable as Leisure Spend)
 - £5k bus shelter donation
- 763** To receive year end forecast: **Noted**
- 764** Confirm arrangements for Parish Assembly and Annual Meeting.
(a) Clerk to review the current situation and guidance and circulate suggested arrangements.
(b) Section 1 – Annual Governance Statement 2019/20 reviewed and signed, minute reference 764
(c) Section 2 – Accounting Statements 2019/20 reviewed and signed, minute reference 764
- 765** To approve payment of following accounts: **Approved**

| Chq No | Amount | Incl VAT | Payee | Details |
|--------|--------|----------|-------|--|
| 971 | 437.39 | 0.00 | NCALC | NCALC & NALC Subscription, Internal Audit and Data Protection Officer Fees |
| SO | 24.00 | 4.00 | 1PCS | Web site fee for April 2020 |

766 Planning Applications and updates:

S/2020/0529/FUL Land South Of 40 Banbury Road Litchborough Erection of a single dwelling with new dropped kerb 02/04/2020 4 - Consultations Despatched (1-10)

S/2020/0357/HPD Fernhurst 14 Towcester Road Litchborough NN12 8JA Determination as to whether prior approval is required (under Class A, Part 1 of the above Order) in respect of the impact on the amenity of any adjoining premises of a proposed single storey rear extension extending 5 m beyond the rear wall of the original dwelling house, maximum height of 3.60 m and height of eaves 2.25 m Single 28/02/2020 4 - Consultations Despatched (1-10)

S/2020/0070/TCA 18 Banbury Road Litchborough NN12 8JF Magnolia, reduce the length of the branches that overhang Kiln Lane and any other branches as required, to give the tree a more symmetrical shape. Yew tree, remove lower branches, that overhang garage, garden path of no 20 and garden wall 22/01/2020 10 - No Objections

S/2020/0017/FUL Creighton House 34 Banbury Road Litchborough NN12 8JF Agricultural storage building (alterations to S/2016/2545/FUL) - to include removal of all rooflights and all but one window on southern elevation 08/01/2020 10 - Approved

S/2019/2527/FUL Spring Farm Northampton Road Litchborough NN12 8JB Removal of Condition 9 (named occupier) of S/2016/1040/FUL for (Demolition of existing dilapidated buildings and replacing with new. Change of use from agricultural to B1/B8). (Retrospective)). 30/12/2019 4 - Consultations Despatched (1-10)

S/2019/2273/FUL Knightley Barn Banbury Road Litchborough NN12 8JF Installation of solar panels to side of garage and retention of first floor side window 15/11/2019 10 - Approved

The Parish Council's response re. Planning Application S/2020/0529/FUL is: Whilst residential development of the site is supported the provision of 3 car park spaces with no onsite turning close to a narrow partially blind corner causes concern. This will exacerbate an existing difficult situation with cars parked blocking the footpath. The conversion of an adjacent verge to a lay by may alleviate the overall problem.

767 Other matters for report only. **None****768** To receive and action where necessary the following CORRESPONDENCE:

- **Including Planning Notices on the Parish Web site: the Council expressed it's concern that SNC were 'no longer sending neighbour letters direct to neighbouring properties informing them of an application next door to them' and asked the Clerk to reply to the Planning Dept expressing its concerns**
- **NALC Financial Impact Survey: it was agreed that this was not relevant to the way the council is financed.**

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| 769 | To receive any items for the next Parish Council agenda: None |
| 770 | Date next Full Parish Council meeting: 26th May 2020 – the Annual Parish Meeting and the Annual Meeting of the Council will also be held at this time. The session will start at 6:30pm with the Parish Meeting. These will be virtual meetings using the Zoom Application, please go to https://us04web.zoom.us/j/73186562559 Meeting ID: 731 8656 2559. (Backup Litchborough Parish Meeting @ https://us04web.zoom.us/j/77657608268 Meeting ID: 776 5760 8268) |

Signed:

Date: 4th May 2020


John Robinson
email: litchboroughclerk@gmail.com