

14-01-20 Minutes FC

**LITCHBOROUGH PARISH COUNCIL**  
**Minutes Parish Council meeting**  
**TUESDAY 14<sup>th</sup> January 2020**

**696** Councillors present **T Sykes, D Aked-Walker, I Lowery, G Drinkwater, S Brunning, J Robinson**

**697** Apologies **G Lugar-Mawson**

**698** Members of public present: **None**

**699 Public Forum:** Members of public can raise any issue with prior notice to Clerk: **None**

**700 Declarations Of Interest** on agenda items: **Cllr Robinson Planning 715**

**701 Minutes** of the meeting held on 12<sup>th</sup> November 2019: **Agreed and signed**

**702** To accept Clerks resignation and agree interim arrangements and recruitment process.  
**The Parish Council agreed to accept the Clerks resignation and fully understand the circumstances that require her resignation. They thank her for her hard work and for the good advice given during her tenure.**  
**On a personal basis the Councillors would like to extend their best wishes at this difficult time.**

- **Cllr Robinson appointed as Acting Clerk**
- **A Sub-committee consisting of Cllr Aked-Walker, Cllr Brunning and Cllr Robinson has been established to recruit a permanent Clerk**

**703 ONGOING ISSUES + Clerks update**

**704** To report progress on, and to decide on any appropriate action on the following items:

- **Update on Traffic Control sign display + data collection. Cllr Lowery to arrange for the display to be turned round for a couple of weeks to see if that will reduced speeding heading out of the village**

**705** To agree publicity and notices for May 2020 elections: **Cllr Robinson to circulate the election plan and timetable to all the Parish Councillors and update the advertising poster and newsletter advert as necessary**

**706** Defibrillator: **Cllr Aked-Walker advised that training has been arranged with Heartbeat and this is due to take place on Thursday 20<sup>th</sup> February at 7:30 in the Village Hall**

**707** Website: **Cllr Brunning reported on the website and its usage**

**708** Footpaths & ROW:

- **Cllrs Brunning and Drinkwater reported that a new set of steps had been added which improves access on the path to the north of Northampton Road**
- **Cllr Lowery reported that the University had cut back the hedge on the Banbury Road.**
- **Cllr Robinson to contact Danny Moody to ask what funds are available to get ditches dug out.**

**709** Snow + Tree warden: **Cllr Robinson presented proposals for these roles that were accepted by the meeting.**

**710** Youth Club/sessions:

- **Cllr Aked-Walker reported issues with continuity of the staff running the sessions. He undertook to request the attendance numbers from the organizers and reported that the Youth Club does not now need to buy a shed as it will use the one that the Village Hall will be getting.**
- **Cllr Lowery undertook to contact Cllr Clarke to ask to keep the funding going into the next financial year**

**711** FINANCE:

- **To note bank reconciliation 31st December 2019: Noted**
- **Cllr Robinson to clarify the NHB Claims sheets with the Clerk before she leaves**

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Current Account	£10,563.85
Cambridge Building Society Savings Account	£1,000.00
Total	£11,563.85

- Balance in savings includes (once NHB reclaimed):
  - £7805 for Section 106 funds (must be accountable as Leisure Spend)
  - £5k bus shelter donation

**712** To receive year end forecast: **Noted**

**713** To receive and confirm draft budget and set precept. **A precept of £10,000 was agreed**

**714** To approve payment of following accounts: **Approved**

Chq No	Amount (£)	Incl VAT (£)	Payee	Details
SO	48.00	8.00	1PCS	2x £24 mthly fee Dec + Jan
964	453.75		L Lavender	Salary and Home + Exp Dec Jan Feb 2019/20 Final
965	399.98	66.66	CYPN	Youth Sessions 1289
966	319.20	15.20	Eon	Electricity
967	588.00	98.00	Marcus Young	Dog bins supply and empty

**715** Planning Applications and updates:

S/2019/2527/FUL Spring Farm Spring Farm Northampton Road Litchborough NN12 8JB Removal of condition 9 (tied permission to Timber Craft ) of S/2016/1040/FUL (Demolition of existing dilapidated buildings and replacing with new. Change of use from agricultural to B1/B8) To regularise use as a commercial bakery 30/12/2019 4 - Consults Despatched

S/2019/2273/FUL Knightley Barn Banbury Road Litchborough NN12 8JF Installation of solar panels to side of garage and retention of first floor side window 15/11/2019 10 - Approved

S/2019/2262/NMA Knightley Barn Banbury Road Litchborough NN12 8JF Non material amendment to S/2018/0979/FUL (New dwelling (amendment to planning permission S/2017/2029/FUL to allow changes to the front elevation) and the erection of a detached double garage with home office above) Additional porch, Additional window in garage gable, Changes in the doors on the rear elevation, Additional rooflight to rear, Additional flue, Additional doors to carport, Brickwork to gable on wood store. 13/11/2019 10 - Refusal

S/2019/2057/FUL The Old Rectory 1 Banbury Road Litchborough NN12 8JF Replace conservatory with stone built orangery 15/10/2019 10 - Approved

S/2019/1924/TCA Prew Cottage 19 Towcester Road Litchborough NN12 8JA Cherry tree reduction required by 20-30% to clear cables 02/10/2019 10 - No Objections

S/2019/1704/FUL The Farm Office Grimscote Road Litchborough NN12 8JJ Proposed First Floor and Two Storey Extension to Side and Rear including New Dormers and Rooflights on Front and Rear Elevations and New Front Porch 03/09/2019 10 - Approved

**The Parish Council's response re. Planning Application S/2019/2527/FUL is: The Parish Council notes the application to remove condition 9 of S/2016/1040/FUL and points out that there is a history of retrospective planning at Spring Farm. Should South Northants be minded to approve this application the Parish Council insists that appropriate and effective conditions are put in place to ensure that local residents are not affected by the noise and odour emissions that have worsened in the last few months. Further more the Parish Council would ask that these matters are dealt with as conditions precedent to any planning being granted as the current situation causes both a noise and odour nuisance.**

Application for Screen, Stand and Projector. SNC approved

## 14-01-20 Minutes FC

**716** Other matters for report only: To discuss issues arising too late for the agenda. No decisions can be taken: **None**

**717** To receive and action where necessary the following CORRESPONDENCE:

- Sponsored ANPR: **Agreed not to take up this offer**
- Request to place a memorial bench: **Asked the Acting Clerk to write to the proposer explaining the reasons that they were unable to accept his kind offer**
- Request for pelican crossing: **Asked the Acting Clerk to write to the proposer explaining the history and why the PC felt this was impractical and that they would not be taking any further action**

<b>718</b>	To receive any items for the next Parish Council agenda: <b>None</b>
<b>719</b>	Date next Full Parish Council meeting: <b>10<sup>th</sup> March 2020, 7.00pm in the Village Hall</b> <b>The Annual Parish Assembly to take place: 21<sup>st</sup> April 2020, 7:00pm in the Village Hall</b> <b>The Following Full Parish Council Meeting: 12<sup>th</sup> May 2020, 7:00pm in the Village Hall</b>

Signed:

Date: 17<sup>th</sup> January 2020



John Robinson  
 email: **litchboroughclerk@gmail.com**