

LITCHBOROUGH PARISH COUNCIL

Councillors are summoned and members of the public and press are invited to the

Virtual Meeting of the Parish Council to be held on **TUESDAY 10 November 2020 at 7.00pm** using the **Zoom Application**.

Join the Parish Council Zoom Meeting @ <https://us02web.zoom.us/j/81281945731>

Meeting ID: 812 8194 5731

- 852 Councillors present
- 853 Apologies
- 854 Members of public present
- 855 **Public Forum:** Members of public can raise any issue with prior notice to Clerk.

- 856 **Declarations Of Interest:** To receive any on agenda items
- 857 **Minutes:** To confirm the minutes of the meeting held on 8th September 2020 and sign the same
- 858 **ONGOING ISSUES:** To report progress on, and to decide on any appropriate action on the following items:
 - 859 • **Appointment of new clerk:** To receive update (Cllrs Aked-Walker, Brunning and Robinson)
 - 860 • **Defibrillator:** To receive update (Cllr Aked-Walker)
 - 861 • **Website:** To receive update. (Cllr Brunning)
 - 862 • **Footpaths & ROW:** To receive update. (Cllrs Brunning and Drinkwater)
 - 863 • **Snow + Tree warden:** To receive update (Cllr Robinson)
 - 864 • **Youth Club:** To receive update (Cllr Aked-Walker)
- 865 **Playing Field funding issues** (Cllr Aked-Walker)
- 866 **Village signs: to review quotations received** (Cllr Lowery)
- 867 **Gigaclear Broadband Project status** (Cllr Lugar-Mawson)
- 868 **Community Grant applications.** To discuss provisional awards.
- 869 **FINANCE:** To note bank reconciliation 30th September 2020
 - Current Account**
£20,299.87
 - Cambridge Building Society Savings Account**
£1,011.40

Less unrepresented cheques
(£3,449.00)

Total
£17,862.27

- Balance in savings includes (once NHB reclaimed):
 - £7,805 for Section 106 funds (must be accountable as Leisure Spend)
 - £5k bus shelter donation

870 To receive year end forecast

871 To receive and confirm draft budget and set precept

872 To approve payment of following accounts:

Chq No	Amount	Incl VAT	Payee	Details
SO	24.00	4.00	1PCS	Web site fee for September 2020
SO	24.00	4.00	1PCS	Web site fee for October 2020
	240.00	40.00	PKF Littlejohn LLP	External Auditor fees
	50.00	0.00		Paying Marcus Buck for making the Village planters
	900.00	0.00	Litchborough Village Hall Playing Field Committee	Community Grant
	1,000.00	0.00	St Martins Fabric Trust	Community Grant
	350.00	0.00	Newsletter	Community Grant
	250.00	0.00	Litchborough Gardening Club	Community Grant
	200.00	0.00	Litchborough Playgroup	Community Grant
DD	35.00	0.00	ICO	Information Commissioner's Office data protection renewal fee £40 minus £5 for DD – to be taken on 18/11/20
	400.00	66.66	C.Y.P.N	Youth Club on 08/09/20 & 13/10/20

873 Planning Applications and updates**For response to SNC:**

1. Application reference: S/2020/1581/MAF – Orchard House – as distributed, no objection returned
2. Application reference: S/2020/1668/TCA – Dower End House – as distributed, presented for information only

Application Number	Location	Proposal	Received	Status
S/2020/1668/TCA	Dower End House 7 Towcester Road Litchborough NN12 8JA	Ash (T1) - Fell - outgrown its space in the garden. Concern over possible damage to property and neighbours property - some branches already starting to die and fall.	01/10/2020	4 - Consultations Despatched (1-10)
S/2020/1581/MAF	Orchard House 31 Banbury Road Litchborough NN12 8JF	Proposed alterations to existing access, new gates and fence.	08/09/2020	4 - Consultations Despatched (1-10)
S/2020/1480/TCA	Wrightons Cottage 20 Towcester Road Litchborough NN12 8JA	Reduce the canopy from approx 12M in diameter to approx 6M	04/09/2020	10 - No Objections

S/2020/1381/ TCA	The Old School Northampton Road Litchborough NN12 8JB	Eastern border - Laurel reduce height to 8ft, Phetina (red robin) reduce to 8ft, Arbutus Unedo reduce to 8ft, Cherry Tree reduce to 12ft, Hazel Tree (Filbert) reduce to 8ft, Elaeagnus (limelight) reduce to 8ft. Southern border - 2 Elaeagnus, 4 laurels, 1 Osmanthus and 1 Exochorda macrantha reduce height to 6ft.	18/08/20 20	10 - No Objections
S/2020/1374/ COND	Radmore Farmhouse Radmore Farm Northampton Road Litchborough NN12 8HR	Condition 7 [Land Contamination: Intrusive Investigation] Application for approval of details submitted pursuant to Condition 7 of planning permission S/2017/2706/FUL [Conversion of barn into 3no. holiday lets]	04/08/20 20	10 - Approved
S/2020/1299/ COND	Land South Of 40 Banbury Road Litchborough	Condition 15 [Archaeology Report] Application for approval of details submitted pursuant to condition 15 of planning permission S/2020/0529/FUL [Erection of a single dwelling with new dropped kerb]	27/07/20 20	4 - Consultations Despatched (1-10)
S/2020/0679/ FUL	Church Hill Farm Farthingstone Road Litchborough NN12 8JE	Permanent agricultural workers dwelling.	28/04/20 20	4 - Consultations Despatched (1-10)
S/2019/2527/ FUL	Spring Farm Northampton Road Litchborough NN12 8JB	Removal of Condition 9 (named occupier) of S/2016/1040/FUL for (Demolition of existing dilapidated buildings and replacing with new. Change of use from agricultural to B1/B8). (Retrospective)).	30/12/20 19	10 - Application Withdrawn

874 Other matters for report only: To discuss issues arising too late for the agenda. No decisions can be taken.

875 To receive and action where necessary the following
CORRESPONDENCE Various updates as circulated:

- Purchase the 12th Edition of Local Council Administration
- Police contact request
- Neighbourhood Watch subscription reminder

876	To receive any items for the next Parish Council agenda
877	Date next Full Council meeting 12 th January 2021, 7.00pm

Signed: J Robinson	Date: 1 st November 2020
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email: litchboroughclerk@gmail.com