

10-07-2018 Minutes

**LITCHBOROUGH PARISH COUNCIL**  
**Minutes Parish Council meeting**  
**10<sup>th</sup> July 2018**

**494** Councillors present: T Sykes, D Aked-Walker, S Rickaby, I Lowery, G Lugar-Mawson, G Drinkwater.

**495** Apologies: Cllr S Brunning

**496** Members of public present: 2

**497 Public Forum:** Issue raised re speeding decided to ask H Howard (highways) to visit village and advise options

**498 Declarations Of Interest** on agenda items None

**499 Minutes** of the meeting held on 8<sup>th</sup> May 2018 Agreed and signed

**508 Planning** Moved forward on agenda

Pre planning proposed application conversion of former Baptist church + 2 semi dwellings. Noted this is pre planning more information to be requested from the developer re the proposal. No comments to be made unless a full planning application is submitted to SNC.

**500 Annual Items:** Adopt New Model Standing Orders: Deferred to Sept meeting

**501 ONGOING ISSUES + Clerks update**

To report progress on, and to decide on any appropriate action on the following items:

- Arrangements for Dog Waste collection. New contractor has started. New bin to be located behind BT box.
- Replacement of streetlights progress NHB application submitted by Cllr Lowery
- Farthingstone Rd Light. No response received.

**502 NEW ISSUES**

Defibrillator replacement to be a lockable version, training to be arranged.

**503 Website:** Cllr Brunning to update next meeting. Cllrs to forward a short bio for inclusion.

**504 Youth Club/sessions:** Initial taster session to run on 24<sup>th</sup> July.

**505 GDPR compliance**

Security Compliance Checklists not mandatory.

Council to register with the ICO and pays the relevant Data Protection Fee by direct debit.

**506 FINANCE:** Bank reconciliation as at 1<sup>st</sup> July 2018: Noted

<b>Current Account</b>	£2999.71
<b>Reserve Account</b>	£909.63
<b>Cambridge Building Society Savings Account</b>	£14238.30
<b>Less unrepresented cheques</b>	
<b>Total</b>	<b>£18147.64</b>

- Balance in savings includes:
  - £8943 for Section 106 funds (must be accountable as Leisure Spend)
  - £5k bus shelter donation
  - NHB available tbc re youth allocation

**507 To approve payment** of following accounts:

Chq No	Amount	Incl VAT of	Payee	Details
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	654.33		L Lavender	Salary and Home Exp June July 2018 +Xs
	40.57	6.76	Eon	Maintenance April - June
	344.11			Came Insurance
	253.03	12.05	Eon	Electricity April - June
deferred	tbc			Newsletter postage
DD	35		ICO	Information commission registration

**509 Other matters for report only:** None

**510 CORRESPONDENCE** *Various updates as circulated*

<b>511</b>	<b>Parish Council agenda</b> feedback re highways visit.
<b>512</b>	<b>Closed session:</b> Agreed actions and responses to communications received.
<b>513</b>	<b>Date of next meeting Full Council meeting</b> <i>Tuesday 4<sup>th</sup> Sept 2018, 7:30pm</i>