

**LITCHBOROUGH PARISH COUNCIL**  
**Minutes Parish Council meeting**  
**TUESDAY 10<sup>th</sup> March 2020**

- 720** Councillors present: **D Aked-Walker, G Lugar-Mawson, I Lowery, G Drinkwater, S Brunning, J Robinson**
- 721** Apologies: **T Sykes**
- 722** Members of public present: **None**
- 723** Public Forum: Members of public can raise any issue with prior notice to Clerk: **None**
- 724** Declarations Of Interest on agenda items: **None**
- 725** Minutes of the meeting held on 12<sup>th</sup> November 2019: **Agreed and signed**
- 726** ONGOING ISSUES
- 727** Appointment of new clerk: A plan has been produced which targets confirmation of chosen candidate at 13<sup>th</sup> May full council meeting; **Cllr Robinson to arrange for the NCALC advert to be published by 20<sup>th</sup> March**; it was also agreed to advertise on Village Notice Board, Parish Newsletter and Parish Website.
- 728** Election: Briefing Thursday 12<sup>th</sup> March @ 6:30 for candidates and agents; **Cllr Robinson to attend and pick up Nomination Forms as required.**
- 729** Traffic Control: **Cllr Lowery to turn round the Speed Sign when the weather is more suitable.**
- 730** Defibrillator: The training session has been held, it was well attended, it was an excellent session and very appropriate. **Cllr Aked-Walker to write to Heartbeat confirming the defibrillator is not locked.** An invoice for 2 years support needs to be paid.
- 731** Website: Clerk details have been updated, a link to the County's Winter Weather Gritting Plan has been added.
- 732** Footpaths & ROW:  
To receive update on issues reported on fix my street, definitive map and notice board.  
**Cllr Lowery to investigate putting a UV film on the glass of the Notice Board.**
- 733** Snow + Tree warden:
- 734** Youth Club:
- **Cllr Aked-Walker to check when the current service agreement with CYPN runs out.**
  - **Cllrs Lowery and Robinson to determine how much grant is left for 20/21 and to apply for additional funds if required.**
- 735** Application for Screen, Stand and Projector: **Delivery is due in the week beginning 6<sup>th</sup> April**
- 736** FINANCE:
- To note bank reconciliation 31st December 2019: **Noted**
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|--|-------------------|
| Current Account                            | £10,563.85        |
| Cambridge Building Society Savings Account | £1,000.00         |
| <b>Total</b>                               | <b>£11,563.85</b> |
- Balance in savings includes (once NHB reclaimed):
    - £7805 for Section 106 funds (must be accountable as Leisure Spend)
    - £5k bus shelter donation
- 737** To receive year end forecast: **Noted**
- 738** Confirm 2020/2021 budget and precept. **Confirmed**

**739** Confirm arrangements for Parish Assembly and Annual Meeting: It was agreed to hold the Parish Assembly, the Annual Meeting and the next Full Parish Council meeting on the same day – Wednesday 13<sup>th</sup> May, refreshments at 6:00pm, meeting starts at 6:30pm.

- **Cllr Brunning to arrange for brief updates to be given at the Parish Assembly from groups in the village that receive grants from the council**
- **Cllr Lowery to invite Cllr Roger Clarke to the Parish Assembly**
- **Cllr Aked-Walker to arrange for refreshments to be available before the Parish Assembly**

**740** To approve payment of following accounts: **Approved**

Chq No	Amount	Incl VAT	Payee	Details
SO	48.00	8.00	1PCS	2x £24 mthly fee
968	399.98	66.66	CYPN	Youth Sessions 1294

**738** Planning Applications and updates:

Application Number	Location	Proposal	Received	Status	Parish Council Comment
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<u>S/2020/0070/TCA</u>	18 Banbury Road Litchborough NN12 8JF Magnolia, reduce the length of the branches that overhang Kiln Lane and any other branches as required, to give the tree a more symmetrical shape. Yew tree, remove lower branches, that overhang garage, garden path of no 20 and garden wall	22/01/2020	3 - Case Officer Allocated (1-10)	No comment	
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<u>S/2020/0017/FUL</u>	Creighton House 34 Banbury Road Litchborough NN12 8JF Agricultural storage building (alterations to S/2016/2545/FUL) - to include removal of all rooflights and all but one window on southern elevation	08/01/2020	7 - More Information/ Amendments Received	No comment	
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<u>S/2019/2527/FUL</u>	Spring Farm Northampton Road Litchborough NN12 8JB Removal of condition 9 (tied permission to Timber Craft ) of S/2016/1040/FUL (Demolition of existing dilapidated buildings and replacing with new. Change of use from agricultural to B1/B8) To regularise use as a commercial bakery	30/12/2019	4 - Consultations Despatched (1-10)	Comment as at previous meeting on 14 <sup>th</sup> Jan 2020	
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**739** Other matters for report only. To discuss issues arising too late for the agenda. No decisions can be taken:

- **The Parish Council are asked to report to NCAL any 'Fleecehold' issues in Litchborough; it was agreed there were none to report.**
- **Cllrs Aked-Walker and Lugar-Mawson to look into arranging VE Day Celebrations**

**740** To receive and action where necessary the following CORRESPONDENCE: **None**

<b>741</b>	To receive any items for the next Parish Council agenda: <b>None</b>
<b>742</b>	<p>Date next Full Parish Council meeting: <b>13<sup>th</sup> May 2020 following the Annual Parish Assembly</b></p> <p><b>The Annual Parish Assembly to take place: 13<sup>th</sup> May 2020, Refreshments at 6:00pm for a 6:30pm start in the Village Hall</b></p> <p><b>The Following Full Parish Council Meeting: 14<sup>th</sup> July 2020, 7:00pm in the Village Hall</b></p> <p><b>Post Meeting Note: The above meetings have been cancelled until further notice.</b></p>

Signed:

Date: 11<sup>th</sup> March 2020



John Robinson  
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